

SWAFFHAM PRIOR PARISH COUNCIL

Chairman: Mr John Covill. Clerk: Mrs Jude Griffiths
17 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ
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NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that the Annual Meeting of Swaffham Prior Parish Council will be held in the Village Hall on **Thursday, 6th May 2021** starting at 7.15pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA

- 1/21-22 To agree an extension of the temporary standing orders regarding online meetings**
- 2/21-22 Election of Chair**
- 3/21-22 Signature of declaration of acceptance of position of Chair**
- 4/21-22 Election of Vice-Chair**
- 5/21-22 Apologies for absence**
- 6/21-22 Confirmation of Parish Council Representatives and/or wardens for:**
 - a. Village Hall Management Committee***
 - b. Swaffham Prior Parochial Charities***
 - c. Swaffham Prior Sports & Recreation Committee***
 - d. Social Media***
 - e. Community Land Trust***
 - f. Local Plan***
 - g. Village Verges***
 - h. Churches***
 - i. School Foundation Trust***
 - j. School governors***
 - k. Cemetery***
 - l. Footpaths (vacant)***
 - m. Lamp posts***
 - n. Allotments***
- 7/21-22 Confirmation of RFO (Responsible Financial Officer) and PCRf (Parish Councillor Responsible for Finance)**
- 8/21-22 Approve the Annual Accounts**
- 9/21-22 Approval of the Annual Governance Statement 2020-21**

Signed: *J Griffiths* Date: 29th May 2021

Clerk to the Parish Council

Topic: Swaffham Prior AGM & Parish Council Meeting by Zoom.

Time: May 6, 2021 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81351012970?pwd=WitxSGdyMUt6eDZHeU8yS09RRExEdz09>

Meeting ID: 813 5101 2970

Passcode: 574322