

SWAFFHAM PRIOR PARISH COUNCIL

Chairman: Mr John Covill Clerk: Mrs Jude Griffiths
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NOTICE OF MEETING OF THE PARISH COUNCIL

I hereby give notice that a meeting of Swaffham Prior Parish Council will be held on Thursday, 9th November 2023 starting at 7.30pm at Swaffham Prior Village Hall. Members of the public and press are invited to attend.

All Members of the Council are hereby summonsed to attend for the purpose of transacting the following business:

AGENDA

- 127/23-24** To receive apologies for absence and to approve reasons for absence where appropriate.
- 128/23-24** Members' declaration of interest for items on the agenda and requests for dispensations
- 129/23-24** Public participation for items on the agenda
- 130/23-24** Reports
- a) CCC representative
 - b) ECDC representative
- 131/23-24** Approve the minutes of the Parish Council meeting of 12th October 2023.
- 132/23-24** Matters arising from previous minutes (for information only)
- 133/23-24** Correspondence for consideration/circulation.
- a) Email regarding proposed Temporary Traffic Road Order application for Burwell Road closure 8th-10th January 2024
 - b) Email from Balfour Beatty regarding the maintenance contract ending
 - c) Emails from Cllr Lorna Dupre (ECDC) and Chippenham PC regarding lack of contact from Cllr Josh Schumman.
 - d) Emails from Wicken PC requesting Swaffham Prior PC ask Cllr Josh Schumann for support regarding road repairs and also updates on the state of repairs.
 - e) Email regarding ECDC Planning Parish Conference on 29th November – for information
 - f) Email regarding CAPALC HR support available – for information
 - g) Email from Cambridgeshire County Council regarding Local Highways Improvement funding application window open – for information
- 134/23-24** Consideration of planning applications received:
- 135/23-24** Accounts for payment including:
- | | |
|-----------------------------|----------------|
| a) Clerk's salary and taxes | £658.00 |
| b) CGM – October | £378.00 |
| Total | <hr/> £1036.00 |
- British Legion poppy wreath and donation (cash card) £50.00
- 136/23-24** To hear from Jenna Brame of Cambridgeshire ACRE regarding rural affordable housing

- 137/23-24 To review and agree amended Financial Risk Assessments
- 138/23-24 a) To discuss and approve the content relationship with the Crier and
b) to update the Press and Media Policy to cover 'copy' for publication.
- 139/23-24 To discuss and agree a quote for operational inspections of the playground
- 140/23-24 To agree the quote from ETS for work on the Village Hall driveway trees
- 141/23-24 To agree the quote for metal edging on the Village Hall pathway
- 142/23-24 To discuss and agree any further action regarding the need for repairs to the Upware Road
- 143/23-24 Report on Heating Scheme
- 144/23-24 Clerk's Report
- 145/23-24 Parish Councillors' Reports

Open Question Time.

Signed: *J Griffiths* Date: 5th November 2023
Clerk to the Parish Council