

# SWAFFHAM PRIOR PARISH COUNCIL

Chairman: Mr John Covill Clerk: Mr Paul Catling  
10 Adams Road, Swaffham Prior, Cambridge, CB25 0JU  
Tel: 07040 908743 email: [clerk@swaffham-prior.co.uk](mailto:clerk@swaffham-prior.co.uk)

## NOTICE OF MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Swaffham Prior Parish Council will be held in the Village Hall on **Thursday, 28<sup>th</sup> June 2018 starting at 7.30pm.**

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

### AGENDA

1. **Apologies for Absence**
2. **Members Declaration of Interest for Items on the Agenda + Requests for Dispensations**
3. **Public Participation for Items on the Agenda**
4. **Approve and Sign Minutes of Annual and Parish Council Meetings – Thursday, 10<sup>th</sup> May 2018**
5. **Reports**
  - a) **CCC –representative – Cllr Joshua Schumann**
  - b) **ECDC – representative - Cllr Allen Alderson**
6. **Matters Arising from Previous Minutes (for information only)**
7. **Correspondence for Consideration/Circulation:**

Letter from resident regarding allotment – email.  
Letter from resident regarding allotment.
8. **Local Submission East Cambridgeshire Plan - Recent Appeal Decision**

APP/V0510/17/3186785 (Fordham)
9. **Consideration of planning applications received:**

18/00481/FUL Site East of 4 Rogers Road Swaffham Prior (2 bed bungalow) – refusal  
18/00709/FUL 25 High Street - External and internal alterations to listed building & garage (curtilage building)  
18/00710/LBC Old Barn House 25 High Street - External and internal alterations to listed building & garage (curtilage building)  
18/00169/FUL & 18/00170/LBC Stocks Farm House 1 Lower End - Conservation rooflights to be installed to the pantiled roof of the existing house, new timber-framed windows and doors installed to the west of the main house. Construction of a new porch. Construction of a new single storey yoga studio and changing facilities, and the conversion of the existing garage into an annex with living facilities and attached spa room – Approved
10. **CIL & Open Spaces Money Projects**
11. **Village Hall**
12. **Allotments**
13. **Decide on and Appoint Deputy Clerk**
14. **Grant Exclusive Rights of Burial**
15. **Accounts for payment including:**

a) Paul Catling – Clerk’s salary	£ 264.00
b) Inland Revenue – Clerk’s tax	£ 66.00
c) Expenses – stationery (Paul Catling)	£ 35.58
d) SLCC membership renewal	£ 100.00
e) CGM – grass cutting (May 2 & 22)	£ 730.08
f) SPPC (Town Close rental)	£ 30.00
g) Thompson Electrical (village hall lighting)	£ 3445.52
Total	<u>£4,671.18</u>
16. **Review of financial documents**
17. **Agreement of annual Audit Return**
18. **Clerk’s Report**
19. **Parish Councillors’ Reports**
20. **Open Question Time**

  
Signed: ..... Date: 24<sup>th</sup> June 2018  
Clerk to the Parish Council