

**Minutes of the Swaffham Prior Parish Council meeting held on Thursday 9th March 2023
at 7.30pm in Swaffham Prior Village Hall.**

Present: Cllr John Covill (Chair) (JC), Cllr Andrew Camps, Cllr Alan Durrant, Cllr Sandra Gynn (SG), Cllr Peter Hart (PH), Cllr Kent-Phillips (SKP) and Cllr Paul Latchford (PL).

In attendance: Jude Griffiths (Clerk)

There were 3 members of the public in attendance.

170/22-23 To receive apologies for absence and to approve reasons for absence where appropriate.

Cllr David Greenfield sent his apologies.

171/22-23 Members' declaration of interest for items on the agenda and requests for dispensations

None.

172/22-23 Public participation for items on the agenda

A member of the public asked why some PC emails were not available on the website. It was explained that some contain confidential or personal information.

173/22-23 Reports

- a) Cambridge County Council. No report received, no representative attended.
- b) East Cambridgeshire District Council. A report was circulated by email before the meeting. Cllr Charlotte Cane (CC) attended as a representative.

CC highlighted the new requirement for photo ID in order to vote in person and voiced concern that it could lead to voter suppression, as 2 million people eligible to vote don't have the necessary ID. CC also noted inconsistencies for example an older person's Oyster card would be acceptable identification, but a Young Person's Oyster card would not. Both SG and PL noted concern that voter turnout would be further reduced through apathy, indignation and/or forgetfulness. CC stated that Government guidance had been issued relatively last minute, so that voters have only until mid-April to get a Voter Authority Certificate if needed.

CC noted that the letter received by PCs from Anna Bailey regarding the ECTC was from Anna Bailey and not ECDC. CC had responded to the letter with further figures relating to the ECTC finances. The business plan for ECTC is due to go to the Finance and Assets Committee, at which point the Public will be able to see it and should have more details.

The Chair invited questions.

PL asked if CC had obtained the full costs of the Heating Scheme as requested. CC was still working on it.

174/22-23 Approve the minutes of the Parish Council meeting of 9th February 2023

PH proposed that the minutes be accepted as a true and accurate record of the meeting; seconded SKP, passed with 1 abstention.

175/22-23 Matters arising from previous minutes (for information only)

None.

176/22-23 Correspondence for consideration/circulation.

- a) Email from Cllr Anna Bailey regarding East Cambs Trading Company finances. Noted.
- b) Email from a parishioner regarding the tenancy of the Red Lion. Noted.
- c) Email from a parishioner regarding parking and fly-tipping on the slip road. Noted.
Action: Clerk to respond that this is likely to be tackled under the Greenways scheme, when the slip road will be redeveloped.
- d) Email regarding Commonwealth War Graves signage for the cemetery. Noted.

Action: Clerk to respond asking for the signage to be added to the cemetery fence.

- e) Email from Gigaclear regarding possible fibre supply. Noted.
- f) Emails from Barclays regarding signatories to the bank accounts. Noted.

177/22-23 Consideration of planning applications received:

- a) 23/00229/FUL and 23/00230/LBC Proposed construction of oak front porch canopy on mill. The Smock Tower Mill, Mill Hill, Swaffham Prior CB25 0JZ.
SKP proposed that no objections were made; seconded AD, passed unanimously.
- b) 23/00192/FUL Demolition of existing conservatory and porch, raising the roof over the existing garage and introduction of additional rooflights, construction of a single storey rear extension and porch, replacement of existing windows and provision of solar panels. 23 Tothill Road, Swaffham Prior, Cambridge CB25 0JX
SKP proposed that no objections were made; seconded PL, passed unanimously.

Approved:

- c) 22/01475/FUL Single storey rear extension. 32 Green Head Road, Swaffham Prior, Cambridge CB25 0JT. Noted.

178/22-23 Accounts for payment including:

a) Clerk's salary and taxes	£559.00
Total	<u>£559.00</u>

SKP proposed that the accounts be paid in full; seconded AD, passed unanimously.

SKP proposed a £500.00 transfer from the savings account to the current account; seconded AD, passed unanimously.

179/22-23 To receive a report from Helen Bartley regarding Swaffham Prior Primary School (postponed from February)

This was postponed again.

Action: Clerk to request a written report to circulate.

180/22-23 To receive a presentation from A-B1102 regarding proposed bus services. Reports and the proposal had been circulated by email to the PC. No A-B1102 representative attended. It was noted that representatives of Quy had been supportive of moving the Park and Ride site to Quy at a previous meeting and had hoped this may help with morning congestion in Quy. PL noted that there was confusion between the Greenways projects and the Sustrans consultation. It was noted that the Active Travel budget has been reduced. The Greenways proposal includes reducing the High Street to 20 mph – no other streets in Swaffham Prior would qualify for this reduction. PL noted the need to keep the data regarding speed and numbers of traffic up to date using the SID.

181/22-23 To receive a report on progress regarding the untended allotment plot and the division of the B1102 allotment site.

PL had met with the renter of the untended plot who hoped to continue renting it.

Action: PL to write to the renter of plot, stating that the PC required that 50% of the plot is cleared and prepared for planting by Mid-April in order for tenancy to continue.

Action: PL to speak to the two current renters of plots on the B1102 site before drawing up proposed new division of the site into 5 or 6 plots.

182/22-23 Report on Heating Scheme

Cllr David Greenfield had emailed in a report which was read out by the Clerk.

- There are 78 signed Heating Supply Agreements with individual customers and finalized agreements for 45 Housing Association properties.

- There is a commitment to connect the remaining Housing Association properties and 13 residents have expressed an interest in joining the scheme.
- In addition to the above, 52 pre-installation surveys have been completed, finalizing the details of the heat installation.
- 6 properties are now fully connected to the heat network.
- External installations have been completed at 12 properties and started at another 6. Internal installations are currently being arranged with customers.
- Pre-installation surveys have started in Section D (Lower End to Rogers Road) and are planned for Section E (Mill Hill to Fairview Grove) later this month.

183/22-23 Clerk's Report

- A letter was sent to Highways regarding the poor state of the fen roads and a reply received, which outlined the high cost of full repairs and the aim fix potholes etc as they arise.
- SKP had found a new handyman who is currently working through a small list of jobs.
- Regarding the cemetery, 5 gravestones were either being repaired or having ownership of the Grant transferred prior to being repaired. No contact had been traced for 9 stones. 16 contacts had either not replied or declined to take on ownership and 1 person had been contacted and was still thinking about it.

Whilst at the cemetery on Wednesday 8th March, the Clerk had seen two gravestones being put back up by people who did not appear to be BRAMM or NAMM registered memorial masons.

Action: Clerk to write to the individual involved stating that both memorials need to be certified as properly repaired by a registered Memorial Mason.

184/22-23 Parish Councillors' Reports

- PL reported that he had received a complaint that land behind the Smock Mill was being made inaccessible by a closed gate. JC confirmed that the land in question belonged to the Parochial Charities, who were dealing with it.
- SG noted concern that a possible Housing Association house in Green Head Road appeared to have been empty for some time.
- DG noted via email that he had been in contact with Gigaclear – potential providers of fibre to Swaffham Prior – who intended to canvass the village in the coming months. To be discussed further at the April meeting.
- JC noted that people on RASP in the fen had been cut off when an aerial was removed – it is up to Voneus to fix this.
- JC also noted a complaint that parking on the driveway leading to the horse field had made it difficult for the horse owner to access the field with their car. The PC were sympathetic but unable to help.

The meeting closed at 8.35pm.

185/22-23 Open Question Time

A member of the public asked if the ownership of the lane running up to the Smock Mill was known? It was not.

A member of the public asked who decided which emails to the PC were made public? It was explained that the Clerk has to ensure that no personal or protected information is made public without express permission.

A member of the public asked how access to the defibrillator was obtained? It was explained that access and full instructions are provided by the emergency services.

A member of the public asked if it was known when the pub would re-open. It is believed to be later in the summer.

Business concluded at 8.48pm