

**Minutes of the Swaffham Prior Parish Council meeting held on Thursday 14<sup>th</sup> July 2022  
at 7.30pm in Swaffham Prior Village Hall.**

Present: Cllr John Covill (Chair) (JC), Cllr Andrew Camps, Cllr Alan Durrant (AD), Cllr Sandra Gynn (SG), Cllr Peter Hart (PH), Cllr Steve Kent-Phillips (SKP) and Cllr Paul Latchford (PL).

In attendance:

Mrs Jude Griffiths (Clerk)

There were 2 members of the public in attendance.

**43/22-23** To receive apologies for absence and to approve reasons for absence where appropriate.

Apologies from Cllr David Greenfield.

**44/22-23** Members' declaration of interest for items on the agenda and requests for dispensations

None.

**45/22-23** Public participation for items on the agenda

None.

**46/22-23** Reports

- a) CCC – no report received, no representative attended
- b) ECDC – report circulated prior to the meeting. No representative attended and no questions were forthcoming.

**47/22-23** Approve the minutes of the Annual Meeting of the Parish Council meeting of 12<sup>th</sup> May 2022 and of the Parish Council meeting of 9<sup>th</sup> June 2022.

*SKP proposed that the minutes of the 9<sup>th</sup> June be accepted as a true and accurate record of the meeting; seconded PH, passed.*

*PH proposed that the minutes of the 12<sup>th</sup> May Annual Parish Council meeting be accepted as a true and accurate record of the meeting; seconded SG, passed.*

**48/22-23** Matters arising from previous minutes (for information only)

None.

**49/22-23** Correspondence for consideration/circulation.

- a) Email regarding submission and publication of Swaffham Bulbeck's Neighbourhood Plan – for information. Noted.
- b) Email from A-B1102 regarding proposed working group. Noted.
- c) Letter regarding possible nominations for buildings and heritage assets to go on the Cambridge Local Heritage List. Noted.
- d) Email request that SID is put up on Rogers Road and that traffic calming is considered. SKP noted that the last set of readings obtained did not show a problem with excessive speeding on Rogers Road. Once the High Street is reopened, SID is to be redeployed.

**50/22-23** Consideration of planning applications received.

Approved:

- a) 22/00639/TPO Horse Chestnut - Reduce overall crown spread by 3-4m and undertake aerial inspection.

Swaffham Prior Hall High Street Swaffham Prior Cambridge CB25 0LD. Noted.

Refused:

- b) 22/00287/FUL Construction of garage and home office outbuilding. Station Cottages, 9 Station Road, Swaffham Prior, CB25 0LG. Noted.

**51/22-23** Accounts for payment including:

a) Clerk's salary and taxes	£546.00
b) The Works Landscaping Ltd – steel edge to Village Hall path	£2520.00
c) CGM invoice 248214 – grass cutting etc in May (2 visits)	£674.14
d) CGM invoice 248894 – grass cutting etc in June (2 visits)	£674.14
e) ICCM cemetery management course	£167.00
Total	£4,565.28

Wave water bill (DD) £70.61

**Income:**

Interest from Manchester Building Society account £25.74

*SKP proposed that the accounts be paid in full; seconded PH, passed unanimously.*

*SKP proposed a transfer of £4500.00 from the savings to the current account; PH seconded, passed unanimously.*

**52/22-23** To approve a request for a grave marker

*SKP proposed that the request for a grave marker be approved; seconded SG, passed unanimously.*

**53/22-23** To agree a response to Lucy Frazer MP invitation to a tour of the Houses of Parliament.

Action: The Clerk to reply confirming the PC's interest and asking for possible dates.

**54/22-23** To discuss options for replacing the playground equipment.

Options were circulated and considered from Wicksteeds and NGFplay. Kompan were unable to visit the playground before the end of July.

*SKP proposed that the PC accept the quote from Wicksteeds for a Marco Polo unit and moving of the spring daisy; seconded PH, passed unanimously.*

Action: PL to apply for grants for funding.

**55/22-23** To agree a response to the Draft Fenland Transport Strategy, Draft Huntingdonshire Transport Strategy and/or the Draft Cambridgeshire's Active Travel Strategy via the CCC Transport Strategy Stakeholder Engagement Survey.

In the absence of further information from DG and in light of the deadline being passed, this item was dropped.

**56/22-23** To agree a letter to the allotment renters regarding water use.

*SKP proposed a letter to all allotment renters and the owner of the horses, restating that the filling of the horses' water trough is to take place in an evening (after 6pm) only, and that no unattended hosepipes are to be left on at any time, as stated in the allotment agreement; seconded PL, passed unanimously.*

Action: Clerk to write as above.

**57/22-23** To appoint representatives to the working group for B1102 improvements

SKP nominated DG (subject to DG's agreement).

The Clerk volunteered to attend as well.

**58/22-23** Clerk's Report

The Clerk had attended the ACRE talk on affordable housing and noted that Cambridgeshire ACRE would be a good contact if more affordable rural housing schemes were planned for the village.

**59/22-23** Parish Councillors' Reports

- a) SG noted a comment from a member of the public that the wilder area of the cemetery was attractive. SG also asked that a notice be put up in the cemetery pointing out the new location of the bins, next to the gates.
- b) PL commented that the increase in commercial flights over the village was due to a new flight path.
- c) PH noted that two of the traffic calming posts on Mill Hill had been destroyed.  
Action: SKP to report
- d) SKP noted that the website had been inaccessible for 4 days but was now up and running again

*The meeting closed at 8.12pm*

**60/22-23** Open Question Time

Clarification was asked for regarding the aim of the A-B1102 working group – it was explained that this was to reduce the speed limit through the village.

It was noted that the Pound needs attention as it is increasingly weed-filled.

Action: Clerk to follow up.

*Business concluded at 8.15pm*

*This page is intentionally left blank.*