

**Minutes of Swaffham Prior Parish Council Meeting held on  
Thursday, 14<sup>th</sup> February 2019 at 7.30pm Village Hall.**

Present:

Mr John Covill, Mr Peter Hart, Mr Steve Kent-Phillips, Mr Andrew Camps,  
Mr Paul Latchford, Mr Alan Durrant, Mr Sandra Gynn

There were 2 members of the public in attendance.

2511. In Attendance:

Cllr Allen Alderson, Paul Catling (Parish Clerk),  
Rosanna Featherstone (Trainee Clerk)

2512. Apologies for Absence:

Mr Michael Malster, Mr David Greenfield.

2513. Members' Declaration of Interest for Items on the Agenda + Requests for  
Dispensations: None.

2514. Public Participation: None

2515. Approve and Sign Amended Minutes of Parish Council Meeting – 10th  
January 2019:

The minutes were agreed as a true record. *Proposed: Peter Hart, seconded:  
Steve Kent-Phillips, unanimously agreed.*

2516. Reports:

CCC: No report was provided.

ECDC: Cllr Allen Alderson reported to the meeting. Steve Kent-Phillips asked about the local plan, which now seems up in the air. Allen Alderson reported that ECDC had a new inspector and there were some issues with the plan such as missing out CLT housing. Steve Kent-Phillips mentioned that by April 2020 it will be policy but until then it is open, 518 houses are required per year but 200 have been built, land has been purchased and planning granted but no development had happened. Allen Alderson offered more at the next meeting.

2517. Matters Arising from Previous Minutes (for information only):

Steve Kent-Phillips asked about in *Min.ref.2502* – Paul Latchford said it would be under agenda item 11. JW has taken plot GAP 5 the cultivated plot not 2; the uncultivated plot. Paul Latchford asked about the rental of SID, are we doing the battery change etc. and can we do the rental on our insurance. The Clerk would check on our existing insurance.

2518. Correspondence for Circulation/Consideration:

Visit Ely – Ely Tourist Information Centre – Apparently the funding for this guide was BREXIT money to help make the area more desirable, especially to USA visitors. Allen Alderson said that it was discussed last night. The area is fragmented, they are trying to make it more inclusive with places to stay etc.

2519. Consideration of planning applications:

18/01158/FUL – Slade Farm – Refusal – Noted.

2520. Appoint New Clerk

*Proposed: Peter Hart, seconded: Steve Kent-Phillips, unanimously agreed.*  
 Rosanna Featherstone will be the new Clerk on trial until April meeting. The current Clerk (Paul Catling) will remain as assistant clerk up to May. Steve Kent-Phillips requested approval to purchase printer and answerphone equipment for the Clerk under £200. *Proposed: Steve Kent-Phillips, seconded: Sandra Gynn, unanimously agreed.*

2521. Village Hall

Alan Durrant stated that the trust deed was completed and David Greenfield has a copy. Alan Durrant reported that the costs were £1800. The PC had agreed £750 to support this. Steve Kent-Phillips suggested paying this in May as March is the year end. Alan Durrant pointed out that the VH driveway had developed pot-holes Steve Kent-Phillips offered to get a quote from Mead Construction for repairs including the car park.

2522. Allotments

The remaining spare plot will be advertised.

2523. Accounts for payment:

a.	Clerk's salaries	£ 352.00
b.	Inland Revenue – Clerks' tax	£ 88.00
c.	ICO Data Protection registrar (P CATLING paid by CC)	£ 40.00
d.	CCC street lighting energy	£ 418.57
	Total	£ 898.57

Payment of the above invoices was agreed. *Proposed: Steve Kent-Phillips, seconded: Peter Hart, unanimously agreed.*

No transfer was required.

2524. Clerk's Report.

Nothing further to report.

2525. Parish Councillor's Reports.

Paul Latchford asked about the election. Steve Kent-Phillips noted that delivery is a bit tight, but forms could be collected from all candidates and delivered as a batch by hand. We need March electoral numbers, so we are waiting for the new list. Andrew Camps commented that the Lower End banks had been cleared but the spoil had not all been removed. It was also agreed to remind the owners of Sheldrick's Cottage regarding clearing their banks. Sandra Gynn noted there had been new road-side signs appearing, when the Red Lion had been asked to remove their signs. It was suggested that the signs from Peterborough Antiques would be removed too. John Covill asked about the snowdrops as there did not seem to be any flowering and they were planted last year. Andrew Camps said he had seen some.

The meeting closed at 20:30

2526. Open Question Time.

LK pointed out why the remaining allotment plot was overgrown.

*Business finished at 20.35*

Appendix 1 – Correspondence Received:

As above. No other correspondence.

Unapproved

[Page intentionally left blank]

Unapproved