

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 13th December 2018 at 7.30pm Village Hall.**

Present:

Mr John Covill, Mr Peter Hart, Mr Steve Kent-Phillips, Mr Andrew Camps,
Mr Paul Latchford, Mr David Greenfield, Mr Alan Durrant.

There were 4 members of the public in attendance.

2478. In Attendance:

Cllr Allen Alderson.
Paul Catling (Parish Clerk)

2479. Apologies for Absence:

Mr Michael Malster, Mr Paul Latchford.

2480. Members' Declaration of Interest for Items on the Agenda + Requests for
Dispensations: None.

2481. Public Participation: None.

2482. Approve and Sign Amended Minutes of Parish Council Meeting – 8th
November 2018:

David Greenfield noted that in *Min.ref.2468* – he had stated that “it was clear”
what CCC were asking regarding Fairview Grove. With this change the
minutes were agreed as a true record. *Proposed: Peter Hart, Seconded: Steve
Kent-Phillips, Unanimously agreed.*

2483. Reports:

ECDC: Cllr Allen Alderson's reported to the meeting. John Covill asked about
council tax. Allen Alderson stated that ECDC don't increase council tax and
covered the new cinemas, badminton etc. in Ely. He was sorry Paul Latchford
was not present as he had news on the black waste bin bags. They are now
thinner but have polymer in them to make them even stronger.

2484. Matters Arising from Previous Minutes (for information only):

Min.ref.2477 – Sandra Gynn reported that the headteacher had put the parking
issue in the newsletter. *Min.ref.2468* – David Greenfield reported that the draft
deed had been sent and this would be covered under item 11. *Min.ref.2470* –
Steve Kent-Phillips reported having not received the allotment plot map for
the Web site and in *Min.ref.2472* – the kerb drains had been reported to
HiWays, who had agreed to repair. *Min.ref.2473* – Alan Durrant was
welcomed to the PC.

2485. Correspondence for Circulation/Consideration:

ECDC: Parish Council Elections May 2019 – Noted.
ECDC: precept letter and form – Will be dealt with under item 14.h.

2486. Consideration of planning applications:
18/01453/TRE - 1 High Street – granted.
18/01472/TRE - 1 High Street – granted.
18/01390/VAR - 26 High Street - To vary condition 1 (Plans) and 3 (Materials) of previously approved 17/02142/FUL for conversion of an outbuilding barn to dwelling with two extensions – granted.
All noted.
2487. Agree Support for Community Heating Scheme:
No report had been received, which was discussed outside the previous meeting as a requirement for the PC to provide a letter of support for the scheme. David Greenfield reported that funding had occurred in any case, so a letter of support was not required now to get funding from the commercial investment committee. Steve Kent-Phillips suggested it may be from the Mayor’s fund and Peter Hart expressed a concern as to where it did come from. David Greenfield stated that the PC had not financially supported the scheme and were not seeking funds for it. Steve Kent-Phillips pointed out that Joshua Schumann was in fact involved. David Greenfield stated that bore holes may be drilled soon.
2488. Parish Council Vacancy for Clerk:
The Clerk reported that Jonathan Giles was no longer interested in the post. The Crier advert would be run again, if possible.
2489. Village Hall
David Greenfield reported that the solicitor now had the documents. Some aspects needed more definition. They had been forwarded to the VHMC Chairman (Alan Durrant) who had passed them back to VHMC’s legal people. The Lease & Trust Deed had been signed. The new amalgamated trust deed did not need any more PC input. The 99-year lease stays in place. Custodian can change as required. Steve Kent-Phillips ask who custodian is. This is The Charities Commission. The PC has title to the land. Alan Durrant stated that the Land Registry is the key registry. Peter Hart asked how many trustees there are. David Greenfield said up to 11 but it was up to the VHMC, therefore, any or all of the committee would be trustees. It was agreed the PC did not need to take any further action: *Proposed: David Greenfield, seconded: Steve Kent-Phillips, unanimously agreed.*
2490. Allotments
Paul Latchford would be asked for the plan. The spare allotment would be advertised after checking with Paul Latchford, which one it was. David Greenfield agreed that we should definitely check before advertising.
2491. Agree donation for Remembrance Day Wreath:
Andrew Camps proposed a donation of £50. *Proposed: Andrew Camps, seconded: Peter Hart, unanimously agreed.*

2492. Accounts for payment:

a.	Paul Catling – Clerk’s salary	£ 300.00
b.	Inland Revenue – Clerk’s tax	£ 75.00
c.	Clerks out of pocket expenses	£ 100.00
d.	Chairman’s Honorarium	£ 40.00
e.	Taw Carpentry (horse gate)	£ 1209.60
f.	Vince Neale (cemetery)	£ 435.00
g.	Postage (P Catling)	£ 16.08
	Total	<u>£2,175.68</u>
h.	Decide precept for coming year.	

Payment of the above invoices with addition of *Min.ref.2491* – £50 donation, was agreed. *Proposed: Steve Kent-Phillips, seconded: Peter Hart, unanimously agreed.*

h) Precept: It was proposed to keep the precept the same at £14 500:
Proposed: Steve Kent-Phillips, seconded: Peter Hart, unanimously agreed.

No transfer was required.

2493. Clerk’s Report.

The Fairview Grove parking was discussed. CCC were insisting on their contractor or no funding. Marin Mead had been contacted as he had offered help. It was decided that Joshua Schumann should be consulted. A request from Newmarket Journal for content such as published in The Crier for their community pages was discussed. The Clerk agreed to contact them.

2494. Parish Councillor’s Reports.

Sandra Gynn reported that the telephone box defibrillator had been used (nearly!) as a person who stepped of the bus had collapsed. 999 had been called and a paramedic in attendance noted that the lock was not easily visible in the dark, even though the light in the telephone box was working. Steve Kent-Phillips noted that the defibrillator had been checked recently and was OK. David Greenfield reported attending a Cambridge Local Conference

The meeting closed at 20:39

2495. Open Question Time.

There was further discussion about Station Road parking.
Business finished at 20.40

Appendix 1 – Correspondence Received:

As above. No other correspondence.

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