

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 13th September 2018 at 7.30pm Village Hall.**

Present:

Mr John Covill, Mr Peter Hart, Mr Steve Kent-Phillips, Mrs Sandra Gynn,
Mr Andrew Camps, Mr Paul Latchford.

There were 5 members of the public in attendance.

2428. In Attendance:

ECDC: Cllr Allen Alderson.
Paul Catling (Parish Clerk)

2429. Apologies for Absence:

Mr David Greenfield, Mr Michael Malster.

2430. Members' Declaration of Interest for Items on the Agenda + Requests for
Dispensations: None.

2431. Public Participation: None

2432. Clerk's Announcements:

The Clerk announced that a casual vacancy existed. The Clerk also announced his resignation from the post of Clerk. Steve Kent-Phillips explained the process relating to the casual vacancy or empty seat and that the official notice would be posted immediately.

2433. Approve and Sign Amended Minutes of Parish Council Meeting – 9th August
2018:

*Proposed: Peter Hart, Seconded: Sandra Gynn, Abstain: Steve Kent-Phillips,
Agreed.*

2434. Reports:

Allen Alderson reported to the meeting, including black waste sacks will be delivered around the 24th September and that the bundle should include a calendar with bank holidays and Christmas etc. Ely's new bypass should open in October.

The meeting was suspended at 19:58

Alastair Everitt asked Allen Alderson if he had any input from businesses he had visited relating to BREXIT. Allen Alderson said that mostly they were waiting for a good outcome.

The meeting was reconvened at 20:01

Steve Kent-Phillips asked if the new bypass would mean lorries would be excluded from accessing the city through the traffic lights. Allen Alderson offered to ask about the level crossing being closed. Steve Kent-Phillips also asked which route Sat.Nav systems will offer. Sandra Gynn asked if they would have a barrier or sign. John Covill asked if Allen Alderson knew about the abandoned caravans in the fen. Allen Alderson was aware of the situation in Headlake Drove and that it should now be solved. John Covill also noted some plastic coated board (Correx) dumped just past Lord's Ground Farm

entrance. There was more discussion relating to the closure of the crossing in Ely, especially regarding emergency vehicles and what if a vehicle gets stuck under the bridge?

2435. Matters Arising from Previous Minutes (for information only):

Paul Latchford mentioned *Min.ref.2426* – and that the allotment holders had not expressed much interest in meeting yet, hence the documents were not yet updated. The Clerk read David Greenfield's input email, including *Min.ref.2418* – The Strategic Bus Review Director has confirmed SPPC's interest as a "stakeholder" after David Greenfield contacted them.

Min.ref.2421 – Village Hall Car Park, the VHMC have confirmed shared use and will proceed on this basis. Lease documents are still outstanding.

Min.ref.2423 – The Clerk read David's report on having met Nathan Todd from the grass cutting contractor – CGM and that a better management of the contract should now be in place.

2436. Correspondence for Circulation/Consideration:

Steve Kent-Phillips suggested that Mr Grant's letters be noted. Peter Hart asked if the issue was parking. Sandra Gynn noted that the police had directed the driver. Peter Hart asked if the PC could help the authorities to get the routes correct. Paul Latchford pointed out that there had only been one case so far, so we should monitor the situation and review if required. The remaining correspondence was noted.

2437. Consideration of planning applications:

18/00850/FUL | 2 Storey Side and Rear Extension and alterations | 6 Cage Hill: No objections *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford, Unanimously agreed.*

18/01206/FUL | Proposed music room in the garden | 6 Heath Road: No objections were proposed but the question was raised, will it always be a music room with a shower? *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford, Abstained: Peter Hart Peter. Agreed.*

2438. Village Hall.

The car park arrangement was agreed. The filing cabinets for the Clerk to store PC files had been agreed by the VHMC. This will help Clerk not having to find storage at home for infrequently accessed files. Two 4-drawer cabinets had been agreed, one of which will be fireproof, especially for longer-term, irreplaceable files such as burial records and minutes. David Greenfield's offer to acquire the new cabinet through his company at about ½ retail price was discussed. It was agreed to take up David Greenfield's offer. A letter from Wellers & Hedleys requesting the deeds was discussed.

2439. Allotments

Paul Latchford repeated the lack of take up so far from allotment holders reference meeting. Andrew Camps asked about the plot layout. Paul Latchford stated that the plots would remain the same but the paths would be reinstated.

2440. Cemetery

Steve Kent-Phillips reported that Jon Taw had offered to replace the horse gate. Jon had presented a quote with 3 options with different types of wood. It was decided to go for the Sapele option at £1209 as it would be the safer and was the least expensive. *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford, Unanimously agreed.* Getting small tidy-up jobs done was discussed. The contact from Swaffham Bulbeck was another contractor like CGM. Sandra Gynn asked if CGM could do the work but it was decided that there were a number of small jobs, which was not CGM's style. Steve Kent-Phillips offered to get a list of jobs and approach Vince Neal from Burwell, who had also offered to look at the work and get a quote. It was agreed to keep Alan Durrant's offer on file as his offer required the PC to purchase equipment. The option to use the probation service was discussed. Sandra Gynn reminded the meeting that they were hard to control, did not clear waste and required toilet facilities. Steve Kent-Phillips noted that Peter Cunningham's ashes were recently interred and that recent enquiries had turned up a small error in the cremation plot numbers, which will be corrected by Andrew Noyes.

2441. Accounts for payment:

Steve Kent-Phillips reviewed the invoices, including the comment from David Greenfield after his meeting with CGM.

a.	Paul Catling – Clerk's salary	£ 88.00
b.	Inland Revenue – Clerk's tax	£ 22.00
c.	A Martin – Street Sign Renovation	£ 125.00
d.	CGM – August Mowing	£ 1095.12
e.	Village Hall – hire	£ 173.25
f.	Insurance	£ 631.40
	Total	<u>£2,134.77</u>

Payment of the above invoices was agreed.

Proposed: Steve Kent-Phillips, Seconded: Sandra Gynn. Unanimously agreed.

No transfer was required.

2442. Clerks Report.

The Clerk had nothing further to report.

2443. Parish Councillor's Reports.

Sandra Gynn reported having had many complaints of dog fouling, mainly on paths. John Covill reported 3 more caravans on Black Drove. Paul Latchford asked if the PC could thank Ruth Stinton for assisting the in the AVA meeting discussion. The meeting agreed. to write to Ruth.

The meeting closed at 21:11

2444. Open Question Time.

Alastair Everitt asked if he could see the letter relating to the lorry stuck in Station Road. It was agreed that he could if they were not personal letters. It

was also noted that this was a rare case due to a burst tyre. Steve Kent-Phillips reminded the meeting of the Ipswich problem and some cricket related similar saying. Alastair Everitt asked about the act relating to the casual vacancy. The Clerk provided the act reference. He also noted that the village signs had improved. Peter Rand asked if CGM could add the strip of grass beside the VH to their list. Michael Limb said he had had complaints regarding overgrown hedges along the back path. It was agreed to send a polite notice to the possible owners of the hedge.

Business finished at 21.22

Appendix 1 – Correspondence Received:

As above. No other correspondence.

Unapproved