

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 13th July 2017 at 7.30pm Village Hall.**

Present:

Mr John Covill - Chairman, Mr Peter Hart, Mr Steve Kent-Phillips,
Mr Mark Lewinski, Mr Michael Malster, Mr Andrew Camps,
Mr David Greenfield, Mrs Sandra Gynn, Mr Paul Latchford.
There were 2 members of the public in attendance.

2168. In Attendance:

Paul Catling – Clerk

2169. Apologies for Absence: Cllr Allen Alderson.

2170. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None.

2171. Public Participation: None.

2172. Approve and Sign Minutes of Parish Council Meeting – 8th June 2017:

The minutes were agreed to be signed as a correct record *Proposed: Peter Hart, Seconded: David Greenfield. Unanimously agreed.*

2173. Reports:

ECDC – Cllr Allen Alderson's report was read to the meeting by the Clerk. Mark Lewinski commented on the controlling Conservative group having their own meeting. Peter Hart suggested asking Allen Alderson at the next meeting. CCC- Cllr Joshua Schumann was not present and had not provided a report.

2174. Matters Arising from Previous Minutes (for information only): None.

2175. Correspondence for Circulation/Consideration:

There was no comment on any correspondence. David Greenfield offered to go to the CPRE Planning workshop.

2176. Consideration of planning applications: None.

2177. CIL & Open Space Money Projects:

Steve Kent-Phillips reported that the work on the Pound will start on the 17th. The Village Hall door was complete and Viv Elston had started on the windows. He suggested waiting for these projects to be complete with the final invoices and then see how much CIL money remains.

2178. Approval to get valuation of the Village Hall:

Steve Kent-Phillips suggested the current valuation on the asset register of £500K was probably 15 years old and the current cost to replace must be more. Paul Latchford asked about the tax issues. Steve Kent-Phillips said there were none. Mark Lewinski noted the cost of clearance. John Covill stated that it was important to know what the company would pay. It was agreed to contact the insurance company. *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford. Unanimously agreed.*

The meeting was suspended at 19:55 for the public to comment.

Peter Rand noted that VHMC would be personally responsible if the building was under-insured. It was suggested that the building and contents was PC's responsibility and the public liability was VHMC.

Reconvened at 20:00

2179. Accounts for payment included:

a.	Paul Catling – Clerk’s salary	£ 320.00
b.	Inland Revenue – Clerk’s tax	£ 80.00
c.	Mead Construction – church path	£ 2100.00
d.	CGM – grass cutting (extra work near village sign)	£ 75.00
e.	CGM – grass cutting (May – 3 cuts)	£ 1077.12
f.	Anglian Water – PAID by DD	£ 49.70
g.	Taw Carpentry and Joinery – (Village Pound)	£ 958.00
	Total	<u>£4,659.82</u>

Payment of the above invoices was agreed. *Proposed: Steve Kent-Phillips, Seconded: Sandra Gynn. Unanimously agreed.* A transfer of £ 4000 was agreed. *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed.*

2180. Clerk’s Report:

The clerk reported on some late correspondence, which was discussed in Councillor’s reports.

2181. Parish Councillors’ Reports:

Peter Hart reported the back path near Coppers Green was overgrown. He also commented that the SID data was very good. Mark Lewinski asked where / when the SID recorded the speed, he had seen it flash 3 times. Steve Kent-Phillips said that it just flashes. Paul Latchford asked if any other parishes had asked to use it. Steve Kent-Phillips reported not but Mead Construction has asked for Heath Road to be analysed. David Greenfield and Peter Hart suggested letters could be written to the owners of the gardens backing onto the path to Coopers Green. It was concluded that it was difficult to target the correct properties so a general note would be better. Andrew Camps reported that the salt bin at the top of Rogers Road had been damaged by a vehicle collision. Steve Kent-Phillips added that the PC owned it. The clerk agreed to look into a replacement. Michael Malster asked about the allotment agreements. The Clerk agreed to send Michael Malster’s and Jon Taw’s to him. John Covill agreed that the cemetery request by Mr Prince for a surround for their 2 grave plots was OK.

Meeting closed at 20:25

2182. Open Question Time:

Peter Rand commented on the work to tidy around the Village Hall. Clearing the ground and opening out the front. There was some discussion about attracting travellers by making the parking more obvious. It was agreed to continue as proposed as shrubbery is not likely to stop them. Sandra Gynn asked about the spoil heap and Peter Rand said that it was in hand and they had had quotes for skips including one from Martin Mead. Alastair Everitt asked about the speed sign down Rogers Road, Andrew Camps confirmed there was no sign.

Business finished at 20:45

Appendix 1 – Correspondence Received:

As above. No other correspondence.