

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 8th June 2017 at 7.30pm Village Hall.**

Present:

Mr John Covill - Chairman, Mr Peter Hart, Mr Steve Kent-Phillips,
Mr Mark Lewinski, Mr Michael Malster,
Mr David Greenfield, Mrs Sandra Gynn, Mr Paul Latchford.
There were 3 members of the public in attendance.

2154. In Attendance:

CCC – Cllr Joshua Schumann
Paul Catling – Clerk

2155. Apologies for Absence: Cllr Allen Alderson, Andrew Camps

2156. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None.

2157. Public Participation: None.

2158. Approve and Sign Minutes of Parish Council Meeting – 13th April 2017:

The minutes were agreed to be signed as a correct record *Proposed: Steve Kent-Phillips, Seconded: Peter Hart, Unanimously agreed.*

2159. Reports:

CCC – Cllr Joshua Schumann introduced himself to the PC.

2160. Matters Arising from Previous Minutes (for information only):

David Greenfield stated that (*Min. Ref. 2048*) the Local Plan documents had been delivered and confirmed. Steve Kent-Phillips noted that (*Min. Ref. 2049*) the Annual Audit Return had been completed by Alex Kirby. The notification documents were in the notice board on the prescribed day: 04/06/2017, confirmed by the Clerk. He also said that he SID was installed on the top road on Sunday. Michael Malster confirmed that the tap in the cemetery was now working.

2161. Correspondence for Circulation/Consideration:

The letter from the Swaffham Prior Sports & Recreation Club was discussed. Attached to the same letter was the letter to them from Beverley O'Dowd Business Manager at the School and a quote to Beverley for work relating to the swimming pool from Mead Construction. The request to Swaffham Prior Sports & Recreation Club was for several items, including work required around the new changing rooms. It was agreed that as the hut was to be supplied to a site with the base prepared that the project was complete as agreed. It was noted that the base for the hut may not have been as well prepared as expected but it was FoSPS that had agreed to do this work. The meeting was suspended at 19:51 for public comment on the recent correspondence from the village hall committee.

Peter Rand presented a report on the situation. The main issue being which parts were the responsibility of the PC or the village hall committee. The work required included: removing the spoil heap, in the car park, which has been added to with the removal of weeds from overgrown areas, removal of tree stumps and further pollarding of trees, especially one that is starting to damage the hall. The VHMC are willing to provide labour. It was agreed that the PC was responsible for the car park and that Peter Rand would get quotes. Cllr Joshua Schumann offered ECDC or CCC facilities to hire the required equipment, at better or no cost.

The meeting was reconvened at 20:00

2162. Consideration of planning applications:

17/00864/OUT Land adjacent 4 Rogers Road – Erection of detached dwelling and garage. It was mentioned that there were 2 public comments. The site is close to their boundary. It was noted that the site is very narrow, with no room for vehicles to turn round. Access and egress issues were agreed as comments and objections.

2163. CIL & Open Space Money Projects:

Steve Kent-Phillips reported the status of all projects. The village hall doors had been built, Pater Rand added that they were in fact installed. Viv Elston had inspected the windows. The invoice for the pound's wood was in the list for payment. It was noted that this was £ 3478, which amounts to about 50%. Michael Malster enquired about the state of the budget, Steve Kent-Phillips said that the 1st payment had been spent so we had 12 months left to spend the remaining fund.

2164. Accounts for payment included:

a.	Paul Catling – Clerk's salary	£ 320.00
b.	Inland Revenue – Clerk's tax	£ 80.00
c.	SLCC membership renewal	£ 93.00
d.	CGM – grass cutting (April 17)	£ 365.04
e.	CGM – grass cutting (April 03)	£ 365.04
f.	Andt Martin Builders (play area seats)	£ 80.00
g.	Expenses – stationery (SKP)	£ 78.98
h.	Taw Carpentry and Joinery – (Village Pound)	£ 3478.00
	Total	<u>£4,860.06</u>

Payment of the above invoices was agreed. *Proposed: Steve Kent-Phillips, Seconded: Peter Hart, Unanimously agreed.* No transfer was required as the 2nd precept payment had gone into the main account.

2165. Clerk's Report:

The Clerk presented a letter from Anglian Water regarding the “good news” for parishioners with private pumping stations on their property. AW were taking over these pumping stations and so saving the property owners the cost and effort. David Greenfield commented this was first mentioned over a year earlier and the only resident affected was aware.

2166. Parish Councillors' Reports:

Sandra Gynn reported that there is an on-going problem with dog mess in the village. It was decided to provide a larger notice in the Crier. Michael Malster suggested that anyone that allows it to happen will not take any notice. Mark Lewinski asked if the PC had any more leverage. Paul Latchford commented on the Champing and that over the next 2 months it was fully booked. This presented problems for the keyholders or churches. The result of changing who has keys means that St Cyriacs will be shut. He asked the question – is this a business? Sandra Gynn related a situation with 2 ladies who had booked champing. When they arrived the instructions did not help them complete their champing experience and the CCT offices were not available on the 'phone. Various local people were put out in the process of solving their problem. It was agreed to ask the CCT how this is intended to operate as it is not a PC issue but it does affect the village as a whole. There were questions about the recent street works on the top road and the high street as there had been no notifications. John Covill commented that the Black Drove visitors were back. Steve Kent-Phillips asked if the Gaye Bulleid award should have a plaque in the hall with all of the awardees. There was general agreement.

Meeting closed at 20:35

2167. Open Question Time:

Peter Rand asked about the land between the churches and the paddock as it was overgrown. The status of the path was discussed and it was decided it was a bridleway. This prompted a general discussion about the requirement for a good quality map. Alastair Everitt commented on the champing and asked where the keys were. Sandra Gynn said they were in a key safe. Andrew Grant has keys and many other champing comments were made. Michael Limb asked if ECDC knew there was a business being run in the church.

Business finished at 20:45

Appendix 1 – Correspondence Received:

As above. No other correspondence.

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