

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 11th May 2017 at 7.30pm Village Hall.**

Present:

Mr John Covill - Chairman, Mr Peter Hart, Mr Steve Kent-Phillips,
Mr Mark Lewinski, Mr Michael Malster, Mr Andrew Camps,
Mr David Greenfield, Mrs Sandra Gynn, Mr Paul Latchford.
There were 6 members of the public in attendance.

2138. In Attendance:

ECDC – Cllr Allen Alderson
Paul Catling – Clerk

2139. Apologies for Absence: None

2140. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations:

Paul Latchford declared an interest in items 8 and 10, David Greenfield declared an interest in 10 on the agenda.

2141. Public Participation: None.

2142. Approve and Sign Minutes of Parish Council Meeting – 13th April 2017:

Following several changes, the minutes were agreed to be signed as a correct record
Proposed: Steve Kent-Phillips, Seconded: Sandra Gynn. Unanimously agreed.

2143. Reports:

ECDC Matters: Cllr Allen Alderson reported to the meeting.

2144. Matters Arising from Previous Minutes (for information only):

Steve Kent-Phillips reported that the SID has been in operation and now should be moved to its next site. This is a 2-man job, also he and one other should be trained in its use and how to change the battery. *Min.ref.2130* - The bins in the play area had been emptied.

2145. Correspondence for Circulation/Consideration:

The Clerk was provided with feedback for both bollards and disabled parking by emails from CCC.

The meeting was moved on to item 10 – Local Plan, to allow the public to be involved.

2146. Consideration of planning applications:

17/00715/FUL 56 High Street – Construction of a timber garden studio: It was agreed to pass on the resident's comments. *Proposed: Steve Kent-Phillips, Seconded: David Greenfield. Unanimously agreed (Paul Latchford did not vote).*

2147. CIL & Open Space Money Projects:

Steve Kent-Phillips reported the status of all projects. The remaining fund stood at around £ 14K but there are projects in progress that will require most of that. The Village Hall Windows and doors and Pound & Keep will take around £ 6K. Paul Latchford asked about the Pound. Steve Kent-Phillips explained that the main part is grade 2 listed and will be replaced like for like, or in fact, as it should be as some of the doors are currently not all oak. The school swimming pool changing hut project is now closed. The electrical installation done by E Hurst Electrical, was more than expected as the original hut did not had electricity as expected. It is now certified, will be used by FoSPS, owned by the school and insured by the dioceses. The play area's

RoSPA report was good, despite having some pictures of equipment from last year. There was some work to do including rust on the underside of the slide but Steve had already done this. He suggested getting Simon King to paint the slide using Open Spaces Money.

2148. Local Plan Further Draft 2017 – consider responses / further registration:

David Greenfield circulated the plan documents. There was discussion relating to the existing and the additional sites, including the new numbering. The main sites of interest were:

- a) Site 28/06 Land south of High Street.
- b) Site 28/07 Land adjacent to 38 Mill Hill.

John Covill asked if it would be possible to present a draft response at the AVA. David Greenfield agreed to produce the response for the AVA. The meeting was closed at 19:52.

There were various discussions regarding who owned the areas in question. David Greenfield pointed out that ECDC had many errors in their current information, including incorrect current use and proposed housing density. He also noted that the information presented by the AVA would be final as the deadline was the end of May. He also pointed out that professional input had been applied to 28/07, the owner and architect had presented to the PC, the green space local plan for this area had been rejected and now appears as potential housing. The road access for this development was also discussed, including a roundabout, which would upset the traffic flow and add to the problems presented by any developments in Burwell etc. It was noted that the developer involved at Mill Hill was Mead Homes note Mead Construction. The windmill owners both had input, Jon had a presentation on the visual and wind effects on the working mill. There was further discussion about the timing of Local Plan and the protection that is provided.

The meeting was reconvened at 20:58. David Greenfield mentioned his interest as a member of the CLT and that any development in the village would be of interest to the CLT to make sure that affordable housing was part of the development. The discussed objections and comments were agreed for:

- a) Site 28/06 Land south of High Street. *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed (Paul Latchford did not vote).*
- b) Site 28/07 Land adjacent to 38 Mill Hill. *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford. Unanimously agreed.*

David Greenfield agreed to include the additional information and compile the documents for presentation at the AVA.

2149. Approval of Annual Audit Return 2016-17:

Steve Kent-Phillips reported that we had managed to be under budget by £ 4K, with £ 84K in the bank with £ 54K available and taking CIL into account, leaves £ 20K float. The approval was *proposed: Peter Hart, Seconded: Sandra Gynn. Unanimously agreed.* The auditor would be a Reach resident as Michael Malster, as a councillor, could no longer provide the service. The precept would remain at £ 14 500 and the review documents would be in the notice board from June 4th.

2150. Accounts for payment included:

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|----|---|------------------|
| a. | Paul Catling – Clerk’s salary | £ 320.00 |
| b. | Inland Revenue – Clerk’s tax | £ 80.00 |
| c. | Lockers Benches (to Alex Kirby) Swimming Pool benches | £ 261.00 |
| d. | CGM – grass cutting | £ 54.00 |
| e. | Playsafety Limited (RoSPA inspection) | £ 88.20 |
| f. | E. Hurst Electrical – swimming pool electrical installation | £ 766.98 |
| g. | Elston Docrators – Swimming Pool | £ 156.00 |
| | Total | <u>£1,726.18</u> |

Payment of the above invoices was agreed. *Proposed: Steve Kent-Phillips, Seconded: Mark Lewinski. Unanimously agreed.* Authorisation of a transfer of £ 2 000 *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed.*

2151. Clerk’s Report:

The Clerk presented a letter from Reach PC, asking for support to make Straight Drove into a restricted by-way. Support was agreed.

2152. Parish Councillors’ Reports:

Sandra Gynn reported that the tap in the cemetery was not letting much water out. Michael Malster suggested that Steve Kent-Phillips had previously tapped the pipe with the return restrictor vale to solve this. Paul Latchford reported more cyclists using the Cambridge side slip road the wrong way. It was agreed there is not much that can be done. David Greenfield asked about the traffic survey on the top road of over 1000 vehicles. Mark Lewinski asked when the new SID may be applied on the top road. Steve Kent-Phillips said that was the next site. David Greenfield suggested that 30 mph would make the crossing point more noticeable. Paul Latchford noted the 460 houses in Burwell Newmarket Road / Isaacson Road will add to the traffic problems. Steve Kent-Phillips suggested that the 30/40 mph please signs would be available at the AVA. Peter Hart noted the problem of the dogs at 19 Mill Hill had escalated. The Clerk had a letter written but would amend it before delivering.

Meeting closed at 21:26

2153. Open Question Time:

Alastair Everitt asked for a copy of the CCC bollards email. The Clerk provided a written copy. It was asked when the 1000 cars were logged. Steve Kent-Phillips said it was 5:45pm Alastair Everitt asked about 2 other dogs in the village, Peter Hart said they were not as much of a problem as 19 Mill Hill.

Business finished at 21:45

Appendix 1 – Correspondence Received:

As above. No other correspondence.

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Unapproved