

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 13th April 2017 at 7.30pm Village Hall.**

Present:

Mr John Covill - Chairman, Mr Peter Hart, Mr Steve Kent-Phillips, Mr Mark Lewinski,
Mr Michael Malster, Mr Andrew Camps, Mr David Greenfield

There were 6 members of the public in attendance.

2114. In Attendance:

CCC - Cllr David Brown
ECDC – Cllr Allen Alderson
Paul Catling – Clerk

2115. Apologies for Absence:

Mrs Sandra Gynn

2116. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None.

2117. Public Participation: None.

2118. Approve and Sign Minutes of Parish Council Meeting – 9th March 2017:

The minutes were agreed to be signed as a correct record *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed.*

2119. Reports:

CCC Matters: Cllr David Brown reported to the meeting. He added that he would not be standing in the upcoming election. The meeting expressed their thanks for David's work. Peter Hart asked about the Burwell development on Newmarket Road that was 350 houses that it now is 420 and now there would be no roundabout providing access at the junction of Isaacson Road / Newmarket Road. High-ways say a roundabout is not required or developer cannot afford one. Peter Hart reminded the meeting that Ness Road has a roundabout, so why should Newmarket Road not. Peter Hart added thanks to David and noted the email sent to CCC Exec. Director Graham Hughes regarding the Station Road Bollards.

ECDC Matters: Cllr Allen Alderson reported to the meeting, including 120 extra parking spaces at Angel Drove (Ely) car park as the 214 existing are full every day. Littleport were also getting 35 – 80 new spaces. A new station at the Science Park to help keep traffic off the A10. The enforcement officer has left the council, now the controlled by Environment & Health but reporting is still the same way. John Covill mentioned the dumping in the fen, which had been cleared the same evening. Allen Alderson had an answer to the question of what protection a Building of Local Interests was opposed to an Asset of Community Value relating the to the Little Chapel in the Fen, that in the Local Plan it cannot be demolished.

2120. Matters Arising from Previous Minutes (for information only):

Min.ref.2113 Steve Kent-Phillips stated that he had addressed the question regarding The Pound raised by Alastair Everitt in open question time. The Pound had been cleared. *Min.ref.2103* See Allen Alderson's answer regarding The Little House in the Fen in his report.

2121. Correspondence for Circulation/Consideration:

Local Plan published and Mill Road development: David Greenfield reported all PC Local Plan entries were registered including green spaces. Local developers had added

to the Local Plan and Local Planning office had gone out to get further sites. The March report included 2 new sites; 28-01, 28-05 that the PC had rejected and 28-06 was proposed as green space (behind windmill). ECDC had had input from other interested parties. The Local Plan is now apparently closed to all but the PC for comment and deadline is May 31st. David Greenfield proposed further comment to be sent to ECDC should be an agenda item for the next meeting. It was suggested that information should be published relating to the Local Plan for the PC to include in comments. The meeting was closed for public input at 19:55

The recent addition to the ECDC Local Plan entry was discussed with the general opinion being that 9 to 10 bungalows were now expected in any application. It was asked if the PC were in favour; David Greenfield said the PC was not in favour especially due to the windmill. It was also asked if the green space application had prompted the housing development registration. The possible vehicular access was discussed including the roundabout suggested previously and the possible use of the existing entrance. Traffic surveys were mentioned, Steve Kent-Phillips said we will have our own soon. The traffic flow effects of the other local developments were also noted. Allen Alderson pointed out that the working windmill's wind had already been damaged by the development at the water tower.

The meeting was resumed at 20:11

Balfour Beatty new maintenance contract: It was agreed to accept the new 3-year contract.

Resident's comments regarding parking in Fairview Grove: Parking of cars on the verges is causing damage to the verges, making them muddy and damaging grass. Adding parking provision was discussed. Previous PC efforts to address this will be in the minutes. It was agreed to research the records.

The resident's concerns regarding dogs on Mill Hill had been raised again. The Clerk agreed to contact the owner.

2122. Consideration of planning applications:
17/0050/FIL 5 High Street – approved.

2123. CIL & Open Space Money Projects:

Steve Kent-Phillips reported the status of all projects. The Street Lights were complete; The Village Hall did not need the windows replaced and repairs to windows and sills would be in the region of £ 2 500. The Pound's wood was all rotten and the stud doors seemed to be fake construction with stuck on studs. Jon Taw will quote for relevant replacements, including the gate. The play area is now complete. The school changing room hut was progressing well. The old hut had been removed and the new one being installed. The project is currently around £ 2 500 under budget. The additional storage shed was to be installed by next Tuesday. Peter Hart asked if there were any more projects required and Michael Malster asked if we could have a copy of the recently created cemetery maps in the cemetery. It was suggested that Jon Taw could add a notice to the pound explaining what the building is and it was agreed to add a Web site notice in the cemetery notice board. David Greenfield asked if Steve Kent-Phillips could provide a remaining account for the CIL and OS money. Steve Kent-Phillips noted that the PC Web site had the recent status but it was in the order of £ 5K with £ 5K outstanding.

2124. Allotments – review tenant agreement & allocate vacant plot:

Michael Malster circulated the proposed new agreement for approval. *Proposed: Michael Malster, Seconded: Steve Kent-Phillips. Unanimously agreed.* The new agreement would be sent to the existing allotment holders.

Michael Malster reviewed the existing rent and proposed an increase in line with research in the adjoining allotment landlords. Mike proposed a fee somewhat less than Ely. Steve Kent-Phillips asked the purpose to the increase. Reducing the whimsical allotment user was the main reason. An additional charge for water use was discussed. It was suggested that a concession was offered to allotment users on the South side of the road. It was noted that at least 2 current tenants had volunteered to pay extra for their use of water and had done so for many years. A concession was also suggested for pensioners. The new fee of £20 was *Proposed: Michael Malster, David Greenfield. Unanimously agreed.* A concession of 50% for OAPs and £10 for a water unavailable allotment, with only one concession applied to the fee was *Proposed: Steve Kent-Phillips, Seconded: Steve Kent-Phillips. Unanimously agreed.*

2125. Traffic Survey / Speed Watch:

Steve Kent-Phillips reported that the next survey, the SID and Steve Kent-Phillips's training would be next week.

2126. Approval of Grant of Exclusive Right of Burial:

It was agreed that the out of village fee applied. *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed.*

2127. Accounts for payment included:

a.	Paul Catling – Clerk's salary	£ 248.00
b.	Inland Revenue – Clerk's tax	£ 62.00
c.	Peter Rand – Village Sign	£ 300.00
d.	School changing room storage shed (SKP)	£ 150.98
e.	Village Hall – AVA	£ 15.20
f.	S. King – play area repairs	£ 210.00
g.	Westcotec – (Speed Indicator Device)	£ 3570.00
h.	Electrical Testing – street lights (last 2)	£ 2578.80
i.	Borley Brothers – play area gates	£ 2220.00
j.	Mead Construction – village hall drive	£ 1170.00
k.	Balfour Beatty – street lights	£ 268.68
l.	ProPads (helping you out Ltd) – changing hut pads	£ 272.00
m.	SPPC – Play Area Rent	£ 30.00
n.	No Butts Bin Co. – benches for changing hut	£ 1080.00
o.	Elston Decorators – Village Sign	£ 1050.00
p.	Garden Affairs	£ 8685.00
	Total	<u>£21,910.66</u>

Payment of the above invoices was agreed. *Proposed: Steve Kent-Phillips, Seconded: Mark Lewinski. Unanimously agreed.* Authorisation of a transfer of £22 000 *Proposed: Steve Kent-Phillips, Seconded: Peter Hart. Unanimously agreed.*

2128. Clerk's Report:

The Clerk reported that CGM would be cutting the bank around the UK Power Networks equipment by the village sign. There would be have a one-off initial cut during their next visit and that this was now part of their regular work schedule. Andrew Camps asked if the grass by the new houses in Rogers Road was the PC's responsibility. It was agreed to look into this.

2129. Parish Councillors' Reports:

David Greenfield mentioned the state of the slatted seats in the play area. Steve Kent-Phillips stated that 2 new picnic benches were planned. David Greenfield asked who was responsible for the play area grass. It was stated that this was the PCC but may be cut by the same contractor. Andrew Camps added that he had a report from a resident

that the play area looks great. It was also noted that the village hall drive looked better. The Pound brickwork was mentioned as requiring work.

Meeting closed at 21:05

2130. Open Question Time:

Peter Rand pointed out that the bins in the play area were full and asked who empties them. Steve Kent-Phillips stated there was no arrangement for them to be emptied and that he did it when he could. Peter Rand also noted that the Village Hall was heavily booked and a customer had been disturbed by noise.

Business finished at 21:10

Appendix 1 – Correspondence Received:

As above. No other correspondence.

Unapproved

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Unapproved