

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 8th September 2016 at 7.30pm Village Hall.**

Present:

Mr John Covill - Chairman (JC), Peter Hart (PH), Mr Paul Latchford (PL), David Greenfield (DG), Sandra Gynn (SG), Mr Steve Kent-Phillips (SKP), Mark Lewinski (ML), Mr Andrew Camps (AC), Mr Michael Malster (MM)
There were 3 members of the public in attendance.

2000. In Attendance:

CCC – Cllr David Brown
ECDC – Cllr Allen Alderson
Paul Catling – Clerk

2001. Apologies for Absence:

None.

2002. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None.

2003. Public Participation: Peter Rand presented a report on the current state of repair work on the village sign, including many of the actual parts. All agreed on and congratulated Peter on the high quality of the work.

2004. Approve and Sign Minutes of Parish Council Meeting – 11th August 2016:

Following a correction from Michael Limb to Mark Lewinski in “Open Questions”, the minutes were agreed to be signed as a correct record. *Proposed: Steve Kent-Phillips, Seconded: Michael Malster. Unanimously agreed.*

2005. Reports:

CCC Matters: Cllr David Brown reported to the meeting including, planning for growth where there are concerns regarding free schools and University schools attracting people in the area where housing is being built, the Executive director is resigning so the council will be looking for a new shared director. He also mentioned the Boundary Commission's plans and that Swaffham Prior will become part of the area call Burwell. SG asked if the Cambridge University name was the draw for people to the area. PL asked what action could be taken regarding the 20mph limit in Queen Edith Way as his car has a 20mph button he was doing 20mph but is frequently overtaken by many vehicles including bicycles.

ECDC Matters: Cllr Allen Alderson reported to the meeting. PL asked about the pool in the new Ely leisure centre and how it is sustainable as no other pool in the country is profitable. AA explained the low borrowing cost and profit back from the people running the centre. PL asked if Bottisham could benefit from the same. SKP asked if we could have some E.C. reports other than Ely. AA stated that lots does happen in Ely but fly-tipping may be in next report. He had recently looked at one in Reach that will soon be cleared up and 5 other were cleared up recently. JC pointed out that travellers had moved out of Black Drove and left some rubbish and gas cylinders. He also added that some cyclists attracted by the nice area discard drinks bottles and SG said that she had seen McDonalds wrappers also discards often on the roads.

2006. Matters Arising from Previous Minutes (for information only):

DB reported that James Rigney had not responded to requests for information regarding the bollards in Station Road. A colleague of JR, Neal had called David Brown and said the JR had authorised them and that a written reply would be

provided. *Min.ref.1993* SKP reported that the amount mentioned was £35K but it is more like £38K, the defibrillator training was yet to do, and the notices in the 'phone box were done. Open Spaces money: £15K out of £37K had arrived after Emma Grima had said that it was now available. *Min.ref.1998* regarding traffic survey on Burwell Road, DB stated that it was not CCC, SKP reported that the company whose name was on the box said that it was a private survey and they could not say who for. When asked if the PC can have the data as Burwell PC would pay half of the cost, they said we would have to ask the company that commissioned the survey, as they own it. They would not say who that was, however. PL noted that the survey was not authorised, DB agreed, so they should not have been doing it. SKP added that the company who commissioned it was in Central London.

2007. Correspondence for Circulation/Consideration:

All correspondence was noted including; DB pointed out that Ely has a petition regarding the closure of Minor Injury and Outpatients' services. ML asked where it was, DB added that it was on-line.

2008. Consideration of planning applications: None

2009. CIL Money Projects:

SKP reported the status of all projects. This report is available on the [PC Website](#). Also including; the roundabout has been reported as "great!", the new (second hand) waste bins and Spring Daisy have been painted. Quotes for new options for the replacement gates were outstanding – The Clerk will chase. Youth Club Hut: PL asked if we should still spend £500 for the limited survey. SKP added that the YC could not insure the current hut due to its condition. PL suggested that spending £500 just to get an official document so that we can reject the project would be a waste of money. There was some discussion regarding the wishes of the village expressed at the AVA and the state of the hut including the unofficial structural survey showing at least a new roof is required. Also the use by a wider group than the YC had been rejected and the Scouts had said they did not need it. SKP proposed rejecting the project on grounds of cost of survey and limited use. ML pointed out that the PC wanted to help village youth. *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford. 7 in favour, 1 abstain.* PL reported that 7 street lights were in progress. SKP added that the 'phone box had been painted and there had been no more break ins. MM asked about the spoil heap removal, SKP said there was no date for the top soil yet and MM offered to spray it for weeds.

Further Projects for consideration:

There were 5 presented and 7 discussed in the meeting.

1. Replacement Swimming Pool Hut:

This was discussed at length, including the fact that it could be funded from Open Spaces or CIL, that FoSPS would manage it, it must be done in the Easter Holiday – so hard deadline, SG pointed out if there are no changing facilities the pool will close, like the Village Hall it will belong to FoSPS not the school and it is for all to use in Summer holidays, weekends and evenings. It was decided to proceed on the condition that a project manager is appointed;

Proposed: Steve Kent-Phillips, Seconded: Peter Hart. 7 in favour, 1 against.

2. Stand Pipe for lower allotments:

MM made a number of points including that fact that only one allotment was in use and that 2 had given up due to difficulty sourcing water. More discussion related to on-going cost and installation by AW estimated at £1000 + £400 if traffic lights were required, inclusivity and relevancy to CIL or Open Spaces money.

It was agreed to pursue this as a PC project using PC budget.

3. Traffic Calming in Rogers Road:
It was agreed that there was not enough supporting evidence to pursue this.
4. Plant daffodils around the village verges:
It was proposed to purchase 1 ton of daffodil bulbs for £400 under Open Spaces budget. Lords Ground would receive delivery and Mandy Kingsmill would be in charge of distribution – free to all. PoP, Scouts and WI would be involved.
Proposed: Michael Malster, Seconded: Sandra Gynn. Unanimously agreed.
5. Clear Footpaths:
It was proposed to clear paths in the village (not roadside). This was discussed; using Open Space money, once or even once a year for 3 years, using contractors. SKP requested a map of the areas to clear.
Proposed: Steve Kent-Phillips, Seconded: Mark Lewinski. 3 in favour, 4 against.
6. Play area See-Saw:
SKP pointed out that the play area budget was currently under by £3K and that the school had proposed a see-saw.
Proposed: Michael Malster, Seconded: Sandra Gynn. Unanimously agreed.
7. Table Tennis Table:
Installing a concrete table tennis table behind the play area was proposed and had been discussed as part of the Youth Club Hut, now an independent project.
Proposed: Sandra Gynn, Seconded: Peter Hart. 6 in favour, 1 abstain.

SG asked what happens to the money if we don't spend it. JC stated that they take it back.

2010. Cemetery, Allotments & Grass cutting:

SKP had quotes for the cemetery shed door and fence. It was decided to get Jon Taw to provide the replacement shed doors, whilst Andy Martin Builders would install the concrete pad in front of the door and the repairs to the fence.

Proposed: Peter Hart, Seconded: Sandra Gynn. Unanimously agreed.

Grass Cutting: DG stated that the contractor was still not cutting all the areas, especially the areas left uncut earlier in the season due to wild flowers. PL asked if the operator had misunderstood. DG pointed out the cutting had only been on the bank in Cage Hill not to the top half. It was decided to request a credit for the March – April invoice and pay for one cut on the current invoice.

2011. Accounts for payment included:

a.	Paul Catling – Clerk's salary	£ 230.00	
b.	Inland Revenue – Clerk's tax	£ 46.00	
c.	CGM grass cutting (August x 2)	£ 695.28	*See note
d.	Andy Martin – Telephone box refurbishment	£ 100.00	
	Total	£1,071.28	

Payment of the above invoices excluding (one cut of) CGM's were agreed. *Proposed: Steve Kent-Phillips, Seconded: David Greenfield . Unanimously agreed.*

Authorisation a transfer of £500 *Proposed: Steve Kent-Phillips, Seconded: Mark Lewinski. Unanimously agreed.*

Receipts:

ECDC	£ 7462.00
Bank interest	£ 5.95

2012. Clerk's Report:

The clerk reported that change in management at the grass cutting contractor and agreed to arrange an on-site meeting with the new "Operations Manager East". There

had also been a report by a resident complaining about dog fouling “in the park”. A reminder will be posted in The Crier.

2013. Parish Councillors’ Reports:

SKP reported having a Sport England code for the play area. PL had noticed cyclists had been going the wrong way up the one-way slip into the village from the Cambridge end. MM suggested they could be discouraged if their club or clubs could be contacted. AC reported some ditches where a brush cutter had been use the debris had been left in the ditch. MM reported that some footpaths had be encroached by overgrown hedges. SKP suggested for some paths ECDC was responsible for policing. It was suggested, in the first case, a message should be placed in The Crier reminding residents to maintain their hedges. MM agreed to send a letter. DG asked AA to find out that ECDC do take responsibility for paths. SKP added that he had met the ECDC and pavements are theirs. David Greenfield added that he maintains his corner of Green Head Road. SKP pointed out that East Cambs. will enforce maintenance but not for paths like Cage Hill to Coopers Green and son on, these are down to the land owners. JC commented on Steve on TV, which is great. Alison Hayes has also called from Newmarket News and will publish anything the PC can send.

Meeting closed at 21:28

2014. Open Question Time:

Peter Rand gave a closer overview of the village sign pieces he had brought along. Michael Limb added further information on the grass cutting problem in Cage Hill; agreed with the youth club hut decision as it was 2nd hand when it was put there and was surprised it was effectively privately owned, asked how many actually use it and what the potential was. SKP added that the Scouts and Cubs would be interested if it fell down and replaced with a brick built hut but the estimates for that were £240K.

Business finished at 21:40

Appendix 1 – Correspondence Received:

As above. No other correspondence.