

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 12th November 2015 at 7.30pm Village Hall.**

Present: Mr John Covill – Chairman(JC) Mr P Hart-Vice-Chairman(PH), Mr Andrew Camps(AC), Mr Paul Latchford(PL), & Mr David Greenfield(DG) There were 5 members of the public in attendance.

1816. In Attendance:

CCC – Cllr David Brown
Paul Catling – Clerk

1817. Apologies for Absence:

David Almond, Sandra Gynn, Steve Kent-Phillips, Allen Alderson, Mark Lewinski

1818. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None.

1819. Public Participation:

Tom Edwards (Goodwin Manor) covered the recent meetings with James Rigney (CCC Highway faults) the Head Teacher of the school and Andrew Grant (Rose Cottage) regarding the parking and traffic problems in Station Road. It seems that the problem persists and various alternative plans were discussed.

1820. Approve and Sign Minutes of Parish Council Meeting – 13th August 2015:

The minutes were agreed and signed as a correct record. *Proposed: Peter Hart, Seconded: David Greenfield, Unanimously agreed.*

1821. Reports:

CCC Matters: Cllr David Brown reported to the meeting.

PH asked about the development in Burwell, Newmarket Road and the views of Burwell PC. DB said that they had approved the development with various caveats relating to traffic. JC asked if SPPC would get a share of funds to manage the additional traffic and DB suggested SPPC make a representation to Burwell PC. The agenda item regarding Station Road was discussed while David Brown was present: The meeting was suspended at 19:45 for 20 minutes to allow the public to contribute to the discussion.

A number of options including double yellow lines, using the Village Hall car park, the football field and PCSO attendance were discussed. It was decided to wait for CCC's proposal from the meeting with James Rigney, obtain feasibility of using the Village Hall car park with outline costs and discuss at the next meeting.

ECDC Matters: Cllr Allen Alderson was unable to attend the meeting. PH did have two items to report on Allen Alderson's behalf. The village High Street sign had been repaired and Allen Alderson had taken action regarding the Rogers Road development vans being parked badly.

1822. Matters Arising from Previous Minutes (for information only):

DG asked if CGM had been contacted about grass cutting, The Clerk said that they had responded well and would be getting their grounds manager to make sure all areas were attended to correctly. PH asked if Karen Champion had been in touch regarding the resident's hedge on the path from Cage Hill. The Clerk reported that she had resolved the ownership issue and agreed that the Probation Service could cut the hedges. It was agreed that it was still the resident's responsibility. PL asked about black bin sacks and at what point the operator takes responsibility for the waste as someone had been spotted opening a sack and leaving it open. DB said that if the

contents were rejected, the operator should leave the sack with a notice on it saying why it was rejected.

1823. Correspondence for Circulation/Consideration:

CCC: Traffic safety around the junction of High Street and Station Road – email from resident and CCC

CCC: Can you help? Flood action campaign 2015

CCC: Briefing regarding Cambridgeshire County Council budget proposal

ECDC: Supplementary Planning Document (SPD) for public consultation

ECDC: request for precept estimate for 2016/17

ECDC: Remittance advice for CIL £8009.37

ECDC: Riparian Responsibilities for Flood Risk

ECDC: Electoral review of Cambridgeshire: Further limited Consultation for Cambridge

General: Letter from POP regarding Litter Picking Initiative – requesting funding

General: Letter from resident regarding street light in Adams Road.

PH asked if The Clerk had had any correspondence regarding Barston Drove. Nothing had been received.

1824. Consideration of planning applications:

Land adjacent 9 Cage Hill - Proposed dwelling – 15/00846/FUL: concerns were expressed regarding the modified plans and the visual splays.

1825. Village Sign – approve action:

The meeting was suspended for input from the public gallery at 20:30, Peter Rand presented a report on the progress with the sign. The meeting was resumed at 20:03.

PL suggested that a note should be put on the Web site or and in the Crier. PR agreed to put progress on the village facebook page. PL added that costs of materials should be recorded. It was decided to proceed with Peter Rand and Elston Decorators.

Proposed: Paul Latchford, Seconded: Peter Hart. Unanimously agreed.

1826. Station Road – consider parking restrictions:

Most of the discussion had been during Cllr David Brown's report, as CCC are involved. DG noted that James Rigby's meeting with CCC had only happened today and that it may be possible to receive proposals by the next meeting. The options involving the Village Hall would require consultation with the VHM. It was decided to wait for any proposal from James Rigby's meeting, obtain a feasibility and cost for using the Village Hall car park, including widening the VH drive.

Proposed: David Greenfield, Seconded: Paul Latchford. Unanimously agreed.

1827. CIL and Open Space Money – review residents' responses:

PL reported that the data had been compressed and made anonymous but the committee had not yet met and would report at the next meeting.

1828. Street Lighting – Agree Contractor and action for Fairview Grove.

PL reported that Electrical Testing had been in touch and although their price improved with the number of lights repaired or replaced they were still not in a position to connect the lights to the network as they are waiting for CCC approval.

Balfour Beatty have quoted and the price does not improve with numbers. It was proposed to get BB to do the urgent light in FVG if they can do it in a month and get ET to quote for the remainder together. *Proposed: Paul Latchford, Seconded: Peter Hart. Unanimously agreed.*

1829. Approve donation to Royal British Legion.

An increase from the last few years was approved to £30 for the Remembrance wreath. *Proposed: Andrew Camps, Seconded: Peter Hart. Unanimously agreed.*

1830. Approve funding assistance to POP Litter Picking Initiative.

It was agreed to provide £265 as assistance to the POP litter picking initiative.

Proposed: Paul Latchford, Seconded: Peter Hart. Unanimously agreed.

The meeting requested that a record was made in thanks for the work that PoP were doing.

1831. Agree and propose representative for SPCLT

It was agreed that The Clerk should be proposed as a member of the Swaffham Prior Community Land Trust. *Proposed: Peter Hart, Seconded: David Greenfield.*

Unanimously agreed.

1832. Accounts for payment included:

a.	Paul Catling – Clerk’s salary	£ 230.40
b.	Inland Revenue – Clerk’s tax	£ 57.60
c.	CGM – grass cutting	£ 630.12
d.	CGM – grass cutting	£ 122.40
e.	CGM – grass cutting	£ 153.84
f.	Village Hall Hire (for the year)	£ 157.50
g.	Village Hall Hire (AVA)	£ 15.20
h.	Donation to the RBL	£ 30.00
i.	POP litter picking assistance	£265.00

Total: £ 1662.06

Proposed: Peter Hart, Seconded: Paul Latchford. Unanimously agreed.

Transfer of £1600. *Proposed: Peter Hart, Seconded: David Greenfield. Unanimously agreed.*

Receipts:

ECDC: CIL meaningful proposition – 15% £ 8009.37

1833. Clerk’s Report:

The Clerk had been contacted by a resident requesting an allotment. It was agreed that any available will be on the other side of the road and PL offered to investigate with The Clerk. An email would be sent back to the resident.

1834. Parish Councillors’ Reports:

DG pointed out that he did not know about the specific planning applications before the meeting. It was agreed to provide details of planning on the agenda or before the meeting, if possible. PL said that a resident had found out about the cemetery clearance and offered assistance next time it was required. He suggested this time, due to the size of the job, the contractor was the correct route. JC reported the work on the bridge in Station Road was complete.

Meeting closed at 21:15

1835. Open Question Time:

Business finished at 21:16

Appendix 1 – Correspondence Received:

CCC:

Traffic safety around the junction of High Street and Station Road – email from resident and CCC (item 10)

Can you help? Flood action campaign 2015

Briefing regarding Cambridgeshire County Council budget proposal

ECDC:

Approval of demolition and erection of new garage at 69 High Street.

Approval of Change of use from Class B1(b) to dwelling house at 30 Green Head Road.

Community-Led Development and Community Land Trusts – letter.

Including:

Guidebook

Supplementary Planning Document (SPD) for public consultation.

Supplementary Planning Document (SPD) for public consultation (for comment by Dec. 22.)

Request for precept estimate for 2016/17.

Remittance advice for CIL £8009.37.

Riparian Responsibilities for Flood Risk

Electoral review of Cambridgeshire: Further limited Consultation for Cambridge

General: Letter from POP regarding Litter Picking Initiative – requesting funding assistance. (item 14)

General:

Resident's letter regarding the street light in Adams Road being on during the day.

High Street and Station Road – email from resident regarding parking safety

Letter from POP regarding Litter Picking Initiative