

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 10th September 2015 at 7.30pm Village Hall.**

Present: Mr P Hart-Vice-Chairman(PH), Mr David Almond(DA), Mr Andrew Camps(AC), Mrs Sandra Gynn(SG), Mr Paul Latchford(PL), Mr Steve Kent-Phillips(SKP) & Mr David Greenfield(DG) There were 3 members of the public in attendance.

1780. In Attendance:

Paul Catling – Clerk

1781. Apologies for Absence:

CCC – Cllr David Brown

ECDC- Cllr Allen Alderson

John Covill

The Vice Chairman took the meeting, which was delayed for 30 minutes to allow for a presentation by Mr Jeffries regarding a proposed development opposite Fairview Grove. Mr Jeffries and 2 others with JLL left before the meeting.

1782. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: DG declared an interest in the planning application to be considered for 9 Cage Hill.

1783. Public Participation:

No items were raised.

1784. Approve and Sign Minutes of Parish Council Meeting – 13th August 2015:

Min.ref.1768: DG said he had offered an alternative to the possible contractos for SKP to call. The corrected minutes were agreed and signed as a correct record. *Proposed: Steve Kent-Phillips, Seconded: Sandra Gynn, Unanimously agreed.*

1785. Reports:

CCC Matters: no report had been received.

ECDC Matters: PH read Allen Alderson's report. His report contained a comment about ECDC losing a planning appeal in Witchford where it had been found to not have adequate five year land supply. That this means that planning now have to asses an application in accordance with the National Planning Policy Framework. That this in practice means that there is no village envelope outside of which no housing can be built. His report also included the changes to the local boundaries. This would mean that the Swaffhams Ward would become a 2 member ward and be renamed the Bottisham Ward to include Bottisham, Lode, Brinkley, Westley Waterless, Swaffham Bulbeck, Swaffham Prior and Reach. PL commented that the village envelope is a disaster and may open the flood gates for more. SKP suggested that the village envelope would get fixed.

1786. Matters Arising from Previous Minutes (for information only):

Min.ref.1761: Steve Kent-Phillips: had discovered that Ely new Sports Centre would have no cricket ground. *Min.ref.1777:* it was noted that the resident who had offered to spray the weeds on paths, was happy that the PC would purchase 20l of replacement chemicals. SKP pointed out that the new notice board had been installed.

Min.ref.1766: PL reported that he was still chasing Electrical Testing regarding the street lights and that as they were so slow he would also seek an alternative supplier.

Min.ref.1762: DG asked about the CIL money, The Clerk read the email from Emma Grima explaining where the money was and when it would be in the PC account.

Steve Kent-Phillips reminded the PC that the money needed to be moved to the correct

account after it was received. Footpaths: PH asked if Karen Chaption (Public Rights of Way Officer - CCC) could be consulted on the way forward. AC added that the Probation Service were now working on the paths. PH pointed out that a resident further up the path away from Cage Hill was not trimming his hedges as the resident nearer to Cage Hill had not done so. DG added that the path opposite, towards Coopers Green was now improved. AC added that there was some Elder in need of attention.

1787. Correspondence for Circulation/Consideration:

ECDC: Asset of Community Value. Red Lion: qualifies.

ECDC: Prior Fen Chapel, Upware: does not qualify. It was noted that there was no appeal but it was possible to apply for ACV for the Chapel in the future.

ECDC: CIL money email. – noted.

CCC: Draft Cambridgeshire Flood and Water Supplementary Planning Document - noted.

1788. Consideration of planning applications:

1789. Old School House 69 High Street – Proposed demolition of existing garage and erection of new garage in its place - 15/00905/FUL:

There were no comments and no objection. *Proposed: Steve Kent-Phillips, Seconded: David Almond, Unanimously agreed.*

1790. Land adjacent 9 Cage Hill - Proposed dwelling – 15/00846/FUL: some serious concerns: Access sight lines and splays. Pedestrian and vehicular. There is no footpath on Cage Hill at the location of the vehicular access into the property. Access would be directly onto Cage Hill. The area is a conservation area and the proposed development is opposite a listed building (The Pound) and the development was considered detrimental to the visual impact of the conservation area and the listed building.

Proposed: Steve Kent-Phillips, Seconded: Paul Latchford, Agreed 7 for, David Greenfield abstained.

1791. 30 Green Head Road - Change of Use from Class B1(b) to dwelling house:

There were no comments and no objection. *Proposed: Steve Kent-Phillips, Seconded: David Almond, Unanimously agreed.*

1792. Village Sign – approve action:

Two commercial quotes and a resident offering to work on the sign were discussed.

The local tradesman's quote and the resident were compared and it was decided to discuss the work with the resident. PL agreed to contact the resident and make sure he can address all the requirements. *Proposed: David Greenfield, Seconded: Paul Latchford. Unanimously agreed.*

1793. Review of Cemetery Charges:

The figures available from other parishes were discussed and new charges agreed, with some adjustment, around an average of the other parishes. The fee for outside of parish to be 4 times the normal fee – at the discretion of the PC. To be published on the notice boards and Web site. *Proposed: Steve Kent-Phillips, Seconded: Paul Latchford. Unanimously agreed.*

1794. Accounts for payment included:

a.	Paul Catling – Clerk’s salary	£ 158.40
b.	Inland Revenue – Clerk’s tax	£ 39.60
c.	Cambridge Pine & Oak	£ 420.30
d.	SKP (notice board expenses)	£ 40.04
e.	Anglian Water (cemetery water)	£ 17.05

Total: £ 675.39

Proposed: Sandra Gynn, Seconded: Paul Latchford. Unanimously agreed.

Transfer of £750. *Proposed: Steve Kent-Phillips. Seconded: Paul Latchford. Unanimously agreed.*

1795. Clerk’s Report:

The Clerk had been asked by Eastern Tree Surgery to clarify the work to be done in the cemetery. AC agreed to talk to them. Also reports had be made by residents regarding obstructed paths at Mill Hill, near the Wind Mill and Lower End. SKP offered to make Highways aware and report back. There had also been a report by a visitor that verges down Heath Road had been aggressively trimmed by the farmer. AC offered to investigate as this verge would be the responsibility of the council.

1796. Parish Councillors’ Reports:

AC reported that the Community Probation Service had been doing a good job on Coopers Green to Cage Hill. Their next jobs may be the paths from Cage Hill towards the Windmill, followed by some work on the Village Hall vegetation but they will need direction. AC also reported that the bus stop sign replacement had been actioned by Mark Oldfield of Balfour Beatty who had passed it on to Stagecoach. The result was a sign in the correct place but also the Lower End sign remained in the wrong place. PH expressed his thanks for AC's efforts. SKP reported that the Dencora low cost housing allocation had been release today and that the 8 allocations were all to local people. SG asked how many had applied. DG reported 24 applications, 14 short listed and the final decision was September 3rd.

Meeting closed at 21:12

1797. Open Question Time:

PL asked Alastair Everitt if a farmer would have cut the verges. Michael Limb asked about the verges being cut in Cage Hill, SKP said that he had contacted CGM to make sure it was on their cutting list.

Business finished at 21:14

Appendix 1 – Correspondence Received:

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