

**Minutes of Swaffham Prior Parish Council Meeting held on  
Thursday, 9<sup>th</sup> April 2015 at 7.30pm Village Hall.**

Present: Mr John Covill-Chairman(JC), Mr David Almond(DA), Mr Andrew Camps(AC), Mrs Sandra Gynn(SG), Mr P Hart-Vice-Chairman(PH), Mr Steve Kent-Phillips(SKP) & Mr Geoffrey Woollard(GW) plus 3 members of the public.

1681. In Attendance:

ECDC – Cllr Allen Alderson  
Karen King – Supporting Parish Clerk  
Paul Catling – Clerk

*The Chairman welcomed to the meeting our new Parish Clerk, Paul Catling.*

1682. Apologies for Absence:

CCC – Cllr David Brown  
Mr Eric Day

1683. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations: None

1684. Public Participation:

No items raised.

1685. Approve and Sign Minutes of Parish Council Meeting – 12<sup>th</sup> February 2015:

GW commented on min.ref 1675 as “stark” and proposal premature but no changes were proposed. The minutes were agreed and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded: Peter Hart. Unanimously agreed.*

1686. Reports:

CCC Matters: *Cllr David Brown's report via email. There were no comments.*

ECDC Matters: *Cllr Allen Alderson reported to the meeting:*

The District Council's plan had been passed by the Government per the report. There were no questions.

JC had some more fly tipping to mention in the fen.

AA explained that the fen roads' problems were caused by the opening up of the fen and the bounty on bog oak, especially in Commissioner's Farm area caused the abundant bog oak to be used as a base for the roads which have been sinking.

AA added an insight into 3 other PCs in his area and how impressed he is at the volunteer work done by them and the pleasure it is to work with these people esp.

SKP. JC stated that we appreciate AA's work and support.

JC answered AA's question about what was down there (the fen) regarding fly tipping as all sorts including fridges. AA mentioned some black sacks near Marshall's and JC mentioned that there was some fly tipping previously reported (since last November) at the 1<sup>st</sup> passing place past Lord's Ground. AA offered to investigate on his way home and report back.

1687. Matters Arising from Previous Minutes (for information only):

*Min.ref.1680:* DA mentioned the High Street sign was still bent. SKP said that he had reported it the CCC but they said it was not highways so he reported it to ECDC, who are looking into it. AA to follow up.

1688. Correspondence for Circulation/Consideration:

CCC – Commissioners Drain 1: Structure replacement – notification of work to be completed by the 24th April.

GW commented on Eric Day’s long and distinguished record as Parish Councillor and previous to this as Parish Clerk.

ECDC – CIL/S106 Small Villages Grant Fund – KK read the email to the meeting. SKP asked if the School Governors had been informed. KK to forward copies of the email.

ECDC – (late correspondence) The tree works at 2 Lower End had been approved. KK distributed nomination letters.

AA mentioned the 123 List and that Emma Grima had said that funding should be through CCC not ECDC for both schemes. That 1½ months ago CCC had still not confirmed that they are not providing funding (which had to happen before ECDC can be involved) and this has been going on for 20 years. AA and JC continued the discussion including the point that new classrooms due to extra pupils should be the target as funds cannot be allocated for repairs. The 123 List fund stands at about £200K. GW pointed out the failed levels for various schemes.

1689. Further Consideration of Improvements to Footpath in Churchyard:

KK read related emails from Spencer Clark advising that ECDC were not responsible for the maintenance of the footpath but that the Council does need to make sure the Churchyard like any other area of open space is in a safe and usable condition.

GW suggested that the Clerk or Supporting Clerk get back to Spencer Clark offering a meeting, which GW was happy to attend. AC also offered to attend and suggested the PCC treasurer should attend. PH asked for a date and KK suggested Thursday the 16<sup>th</sup> at 10:30. AC asked that Michael Cazenove be contacted by KK/PC

JC suspended the meeting at 20:04 as Sharyn Robinson (Crier Reporter) had information relevant to the path meeting. The meeting was reconvened at 20:06.

DA explained the path and safety issues, especially since the signs that point the public to that area.

DA, in answer to AA request for further details suggested forwarding Spencer Clark’s email to AA. GW was able to pass a paper copy of the email to AA.

*Cllr Allen Alderson left the meeting at 20:09.*

1690. Approval of Training Expenditure for New Clerk:

KK said the SLCC online training was £99 for members. SKP proposed the spend, seconded by DA, all in agreement. SKP also proposed the Clerk was paid for the time, seconded by DA, all in agreement.

1691. Accounts for payment included:

a) Karen King – Clerk’s salary	£ 288.00
b) Inland Revenue – Clerk’s tax	£ 72.00
c) Balfour Beatty – street lighting	<u>£ 265.56*</u>
Total:	£ 616.56

\* KK mentioned that Balfour Beatty had not invoiced for the correct amount. SKP said we cannot pay for work that has not been done and that a correct invoice should be chased.

KK added a further, recent, invoice for grass cutting;

CGM Landscaping £347.04

Payment of the above invoices (excluding Balfour Beatty) agreed. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard. Unanimously agreed.*

Transfer of £750. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard. Unanimously agreed.*

*Receipts:*

*There were no receipts.*

1692. Clerk's Reports:

KK said the dog bin was now in her kitchen and SKP (or the Clerk) offered to meet the ECDC contractors to get it installed.

1693. Parish Councillors' Reports:

*Min.ref.1675: Footpath in churchyard* – GW offered to contact Michael Cazenove. AC said he would do this as agreed.

DA thanked GW for all his support and service and wished him all the best. GW replied.

AC mentioned the sign left off the bus stop and a lamp out in Roger's Road was reported to Balfour Beatty and they said 4 days.

*Meeting closed at 20:15*

1694. Open Question Time:

David Greenfield reinforced DA's comments to GW and Eric's long and valuable work and help etc. and that he was probably speaking for the whole village in what he said. All agreed.

KK mentioned that she had the original Swaffham Prior sign and SKP agreed to take it to the Pound.

DA asked if we were going to have an election. KK reported that we would know the following day when ECDC reported the nominations.

*All done at 20:26.*

Appendix 1 – Correspondence Received:

**CCC**

Cllr David Brown – monthly report

Amanda Davies - Information and advice for adults and older people is changing

Adam Cobb - RE: Commissioners Drain 1: Structure replacement - Advance works warning

**ECDC**

Joan Cox – Election Notices – *displayed*

Lorraine Brown – Conservation Area (Noticeboard)

Adrian Scaites-Stokes – Register Updates

LDF - Lead on Neighbourhood Planning - Consultation with The Coal Authority

Sally Bonnett – S106/CIL monies – Expression of Interests

Tree Officer – tree works approval – 2 Lower End.

Spencer Clarke – footpath in Churchyard

**Planning**

Church View Cottage, 54 High Street – planning permission.

**General**

Mr E Day – resignation letter

BT Payphones – ‘Adopt a Kiosk for as Little as a £1’.

CAPALC – Annual Membership & Newsletter

Cambridgeshire ACRE – Community Oil Buying Scheme

School – Spring Newsletter

Rebecca Avery, Cambridgeshire Police – Police numbers maintained despite budge cuts.

Rebecca Avery, Office of the Police and Crime Commissioner for Cambridgeshire - Press release - Happy six-month birthday to Cambridgeshire’s Victims’

LCPAS – details of various training sessions.

Unapproved