

**Minutes of Swaffham Prior Parish Council Extraordinary Meeting held on  
Thursday, 26<sup>th</sup> February 2015 at 7.30pm Village Hall.**

Present: Mr John Covill-Chairman(JC), Mr David Almond(DA), Mr Andrew Camps, Mr Eric Day, Mr P Hart-Vice-Chairman(PH), Mr Steve Kent-Phillips(SKP) & Mr Geoffrey Woollard(GW) plus 7 members of the public.

*SKP took the minutes for agenda items 1, 2 & 3. The Clerk arrived at 7.45pm and gave her apologies.*

1652. In Attendance:  
Karen King - Clerk

1653. Apologies for Absence:  
CCC- Cllr David Brown (*conflicting meeting*)  
ECDC – Cllr Allen Alderson (*conflicting meeting*)  
Sandra Gynn (*conflicting commitment*)  
Paul Latchford (*conflicting commitment*)

1654. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations:  
David Almond declared an interest for item 4 of the agenda (min.ref: 1656)

1655. Public Participation:  
*Planning application for 15 Cage Hill:* David Greenfield circulated overmarked drawings and gave presentation on changes made in response to objections and comments on original application. Emma Fletcher spoke of her continuing concerns about the over-development of the site and its place in the street scene within a Conservation Area.

1656. Consideration of Planning Application (amendments) for 15 Cage Hill – construction of 2 new dwellings and associated works. Ref: 14/01170/FUL:  
GW said the principle concern of the Parish Council was the height of parts of the buildings and as this was shown as being addressed in the drawings circulated he proposed no objection. Peter Hart seconded.

1657. Replacement/Refurbishment of Noticeboard outside Village Hall – quotes received:  
SKP obtained quotes from Cambridge Pine for replacement noticeboard:-  
5 x 3ft landscape: £417 inc VAT  
5 x 4ft landscape: £467 inc VAT.  
Quotes did not include for taking down old one and installing new.  
Following discussion it was agreed to go ahead with the larger of the two sizes. SKP said a 10% deposit was required and asked that this be paid at the March PC meeting.  
*Proposed: Steve Kent-Phillips. Seconded: Peter Hart. Unanimously agreed.* SKP and PC to erect noticeboard.

1658. Clerk's Reports:  
*Upgrading of Streetlighting:* Following concerns raised, Keeley Russell of Balfour Beatty confirmed that the current heads on the High Street Heritage streetlighting columns were only temporary. These would be replaced as soon as correct ones were received.  
With regard to the Parish Council owned streetlights, SKP agreed to carry out initial inspection of columns.

1659. Parish Councillors' Reports:

*Additional housing – Mill Hill:* JC confirmed that he met with the land owners and their agent to discuss the possibility of building additional housing on land opposite the top of Fairview Grove (Mill Hill). The owners were keen to seek the views of the Parish Council before taking any plans forward and said these were very much at the preliminary stage. JC highlighted the problems with extra traffic on the B1102 and commented on the number and type of houses. DA suggested waiting to see what comes forward and give more detail consideration at that time.

*Meeting closed at 8.30pm*

1660. Open Question Time:

Michael Limb thanked the PC for the way they handled planning application. JC mentioned that Paul Catling had showed an interest in the vacancy for Clerk.

*There followed an informal discussion between Paul Catling, JC, PH and the Clerk after the meeting.*