

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 12th September 2013 at 7.30pm Village Hall.**

Present: Mr J Covill-Chairman(JC), Mr Andrew Camps(AC), Mr Eric Day (ED), Mrs Sandra Gynn(SG), Mr Peter Hart-Vice-Chairman(PH), Mr Steve Kent-Phillips(SKP), Mr Paul Latchford(PL) & Mr Geoffrey Woollard(GW) plus 4 members of the public.

1353. In Attendance:

CCC – Cllr David Brown
ECDC – Cllr Allen Alderson
Hill Residential – Jamie Wilding
Hill Residential – Mitchell Tredgett
Iceni Homes – Phillip Murton
Karen King - Clerk

1354. Apologies for Absence:

David Almond (*work commitments*)

1355. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensations:

1356. Proposed Development of Land at Lower End/Rogers Road:

The Chairman invited representatives from Hill Residential Ltd to give a presentation on the proposals.

Jamie Wilding, Development Manager for Hill Residential presented to the meeting outline plans for the development of the land on Lower End/Rogers Road consisting of 8 affordable and 12 market value homes. Comments and suggestions were invited and there followed discussion on the types of houses and the size of open spaces. There were some concerns raised about the number of car parking bays to some of the properties and it was suggested part of the open spaces could be adapted for additional parking. JW explained that Hill Residential have allowed for the maximum car parking under current local plan policy. The Parish Council felt that higher parking standards should be allowed on the site. JW confirmed that this was contrary to planning policy and therefore could cause problems with a planning application unless the Parish Council was supportive of more parking on site. The Parish Council agreed to write to ECDC's Planning Officer in support of higher parking standards.

JW explained that they were aiming to submit a planning application following the review of the Local Development Plan in October with an aim of starting the development in Spring 2014.

There followed some general discussion on naming of roads on the development.

1357. Public Participation:

No items raised.

1358. Approve and Sign Minutes of Parish Council Annual Meeting – 8th August 2013:

The minutes were approved and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded: Peter Hart. Agreed unanimously.*

1359. Reports:

CCC Matters: *Clerk read out report provided by Cllr David Brown.*

ECDC Matters – Cllr Allen Alderson reported to the meeting:

Wheelie Bins: New bins will be delivered from week beginning 7th October. The new recyclables and black sack will be on Thursday 17th October. The garden waste and

black sack will be on Thursday 24th October. Some door stepping has been undertaken by the Council to gauge the public's understanding of the new service. The results showed that 88% were aware of the new service with 9% unaware.

Cllr Alderson circulated a breakdown of how funds were allocated from the waste recycling grant.

SKP asked what happened if bins were stolen. AA to find out and report back to next meeting.

1360. Matters Arising from Previous Minutes (for information only):

None.

1361. Correspondence for Circulation/Consideration (Appendix 1):

ECDC – *Councillor Code of Conduct – revised wording (Principles of Public Life).*

The revised wording was unanimously agreed. Clerk to amend PC Code of Conduct.

ECDC – *Growth Delivery Newsletter.* Noted.

1362. Update on Memorial for 'Land Army Girls':

Andy Prince had provided a quote from Hibbles' Stonemasons for the memorial tablet and engraving in the sum of £307.20. Martin Mead offered to position and build the brick plinth for the tablet free of charge. The proposed location was at the bottom of Cage Hill near the Village Sign. The suggested wording was discussed and amended. It was agreed to support the erection of the memorial with a contribution of £100 towards its cost. The question of future maintenance was raised and GW suggested that the PC take responsibility.

Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard. Agreed unanimously.

1363. Accounts for payment included:

a) Karen King – <i>Clerk's salary</i>	£ 240-00
b) Inland Revenue – <i>Clerk's tax</i>	£ 60-00
c) K H Services – <i>grasscutting</i>	£ 417-30
d) Suffolk ACRE – <i>annual insurance premium</i>	£ 610-48
e) Balfour Beatty – <i>streetlighting (maintenance)</i>	£ 361-87
f) S King – <i>repairs at play area</i>	£ 90-00
g) Andy Martin – <i>repairs/painting at The Pound</i>	£ 635-00
<u>Total:</u>	<u>£2,414-65</u>

Proposed: Peter Hart. Seconded: Sandra Gynn. Agreed unanimously.

Transfer of £2,500 was agreed. *Proposed: Peter Hart. Seconded: Sandra Gynn. Agreed unanimously.*

No receipts.

1364. Clerk's Report:

- *Litter bins:* The bins have been emptied regularly.
- *Tree works-gate on School/Village Hall boundary:* This was outstanding.
- *Trees at Play Area:* Responsibility of PCC. JC/AC to raise at next PCC meeting.
- *Village Hall - cutting back of vegetation on driveway & front boundary:* It was proving difficult to arrange a date to carry out the work due to Village Hall bookings and the availability of people to carry out the work. *It was agreed that this work was the responsibility of the PC.*
- *The Pound:* Painting work completed. Clearing of weeds, etc., pending.

1365. Parish Councillors' Reports:

- GW gave meeting details for the Wicken Vision Forum.
- PL had been asked to inform councillors that scaffolding was to be erected at Anglesey House and this may cause some obstruction. The owners were working closely with the Conservation Officer Loraine Brown.
- ED said the car park needed spraying with weedkiller. AC said he would try and do this.
- AC asked about a house on Rogers Road that had been empty for 6 months. *Clerk to follow up.*

Meeting closed at 9.20pm

1366. Open Question Time:

Michael Limb mentioned the bags of rubbish by the oil tank on the Village Hall driveway and asked who was responsible for ensuring these were collected. There was discussion on new wheelie bins and black bag collections.

Appendix 1 (correspondence received)**CCC**

The Connecting Cambridgeshire Team – *better Broadband – update*

ECDC

Lynne Smart – *Chairman's Weekly Highlights*

Patrick Pierrepont – *Door stepping data (waste/recycling)*

Ian Lorman – *approval for tree works at 50 High Street*

Growth Delivery in East Cambridgeshire District – newsletter

Jeanette Thompson - *Councillor Code of Conduct – revised wording (Principles of Public Life)*

Planning

General

Lois Baker, Community Liaison Forum – *meeting re parking*

Cambridge ACRE – *Community Activities for older people in the Parish*

SCDC – LDF – *Publication of Proposed Submission – extension of consultation*

Wildlife Trust – *Great Fen in Cambridgeshire*

Hills Residential – *Proposed development of land at Lower End/Rogers Road*