

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 13th December 2012 at 7.30pm Village Hall.**

Present: Mr John Covill-Chairman(JC), Mr David Almond(DA), Mr Andrew Camps(AC), Mr Eric Day, Mr Peter Hart-Vice-Chairman(PH), Mrs Sandra Gynn(SG) & Mr Geoffrey Woollard(GW) plus six members of the public.

1208. In Attendance:

CCC – Cllr David Brown
ECDC - Cllr Allen Alderson
ECDC – Cllr Richard Hobbs
ECDC – Dave White
Karen King - Clerk

1209. Apologies for Absence:

Paul Latchford – *conflicting commitments*
Steve Kent-Phillips – *holiday*

Before the official meeting started the Chairman proposed an Open Forum to allow Cllr Richard Hobbs and Dave White to outline proposals and reply to questions on ECDC's changes to waste collection services. This was agreed by all.

Cllr Hobbs gave a summary of the current arrangements for waste and recycling, confirming that the present contract with Veolia finishes in 2015 and changes were needed to improve the District's waste and recycling performance which was currently low at 35%. Dave White circulated details of the proposals for future arrangements and confirmed that a £5m bid to central Government had been successful.

There followed a number of questions from members of the public with concerns expressed about the use of wheelie bins and the proposed survey of households to assess their suitability to have wheelie bins. There was a general consensus that the decision to change to the use of wheelie bins had already been taken and all was a 'Fait accompli'.

The Chairman thanked Cllr Hobbs and Dave White for attending the meeting. The Open Forum closed at 8.50pm and was followed by the official meeting to consider the following:

1210. Members' Declaration of Interest for Items on the Agenda + Requests for

Dispensations:

None.

1211. ECDC's Proposed Changes to Waste Collection Services:

The Chairman noted this had been covered in the Open Forum.

1212. Public Participation:

No items raised.

1213. Approve and Sign Minutes of Extraordinary Parish Council Meeting–8th November 2012:

The minutes were approved and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded: David Almond. Agreed unanimously.*

1214. Approve and Sign Minutes of Parish Council Meeting-13th December 2012:
The minutes were approved and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded: David Almond. Agreed unanimously.*
1215. Reports:
CCC Matters – Cllr David Brown reported to the meeting. The Clerk was to circulate a copy by email. There were no questions.
- ECDC Matters – Cllr Allen Alderson reported to the meeting.*
- *Car parking charges in Ely: Outline of the proposed changes to car parking charges.*
 - *Warm Homes Scheme: Funding received from the Department of Health’s ‘Warm Homes Healthy People’ initiative. Details of how to apply.*
- GW expressed concern to Cllr Alderson about the proposed changes in car parking charges in Ely.*
- SG referred to the proposals for increased housing development and her concern about the volume of traffic.*
- JC reported to Cllr Alderson a pothole on the Reach-Upware road (Little Fen Drove) and rubbish dumped on Great Drove.*
- Cllr David Brown left the meeting at 9.10pm*
1216. Matters Arising from Previous Minutes (for information only):
Min.ref.1172 – Russian Vine, Green Bank Road: The Clerk had spoken with property owners and they confirmed the vine would be cut back over the Christmas/New Year holiday period.
Min.ref.1170 – damage to water hydrant: The Clerk confirmed removals company had reimbursed the full cost of repairs.
Min.ref.1197 – lighting of footpath steps leading to St Cyriacs: Clerk received further email from PCC and circulated this by email.
Min.ref.1201 – gate to The Pound: Clerk confirmed a quotation had been received but as requested by SKP this was to be considered at the next PC meeting.
Green Head Road – damaged sign: ECDC confirmed to the Clerk that the damaged road sign was to be replaced.
1217. Correspondence for Circulation/Consideration:
- *CCC – Winter Gritting Service. Noted – circulated via email.*
 - *ECDC – Ely Parking Consultation. Noted – circulated via email.*
 - *General – Police Engagement with Parish Councils. Noted – copy circulated.*
- Additional correspondence:*
- *ECDC – Parish Tax Base Calculation for 2013/14: Carried forward to January meeting to be considered in conjunction with final approval of Precept.*
- Cllr Allen Alderson left the meeting at 9.25pm*
1218. Accounts for Approval including:
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| a) Karen King – Clerk’s salary | £ 268-80 |
| b) Inland Revenue – Clerk’s tax | £ 67-20 |
| c) Karen King – reimbursements & annual expenses | £ 126-50 |
| d) CCC – streetlighting energy charges | £ 304-22 |
| e) Viking Direct – stationery/computer supplies | £ 40-98 |
| f) VHMC – room hire | £ 5-60 |
| <u>Total:</u> | <u>£ 813-30</u> |

The above payments were agreed. *Proposed: Peter Hart. Seconded: David Almond. Agreed unanimously.*

Transfer of £1,000 was agreed. *Proposed: Peter Hart. Seconded: David Almond. Agreed unanimously.*

Receipts:

Co-operative Society – *cemetery-inscription* £ 15-00

Simon Long Removals – *reimbursement* £276-00

Total: £291-00

1219. Clerk's Report:

Trees – Village Car Park: Pollarding work completed.

The Bungalow, Upware Road, Upware: Planning Permission received.

1220. Parish Councillors' Reports:

No additional items.

Meeting closed at 9.20pm

1221. Open Question Time:

The Pound – new gate: Parish Councillors were reminded that this was a Listed Building and possible consent may be needed. It was also asked if this expenditure was required.

Tree works – Green Head Road: Parish Councillors were informed that some cutting back work had been carried out on the footpath cutting through from Green Head Road to the main footpath between Cage Hill and Coopers Green. *Clerk confirmed that this was routinely carried out by Sanctuary Hereward.*