

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 12th April 2012, 7.30pm in the Village Hall.**

Present: Mr John Covill-Chairman (JC), Mr Peter Hart-Vice-Chairman(PH), Mr David Almond(DA)
Mr Paul Latchford(PL) & Mr Geoffrey Woollard(GW) plus four members of the public.

1078. In Attendance:
CCC - Cllr David Brown
ECDC - Cllr Allen Alderson
Karen King - Clerk
1079. Apologies for Absence:
Sandra Gynn – *work commitments*
Steve Kent-Phillips – *work commitments*
Andrew Camps – *holiday*
Eric Day – *unwell*
1080. Members' Declaration of Interest for Items on the Agenda:
John Covill declared a personal interest for item 8 of the agenda (min.ref.1086).
1081. Public Participation:
No comments.
1082. Approve and Sign Minutes of Parish Council Meeting – 8th March 2012:
The minutes were approved and signed as a correct record. *Proposed: Peter Hart. Seconded: Geoffrey Woollard. All agreed.*
1083. Reports:
CCC Matters – Cllr David Brown reported to the meeting - A copy of Cllr Brown's report was circulated prior to meeting.
There were no questions for Cllr Brown.

ECDC Matters - Cllr Allen Alderson reported to the meeting.
GW noted that Cllr Alderson had not referred in his report to the charges for car parking in Ely. There followed discussion on the merits of car parking remaining free or charged for. GW referred to a newspaper article and asked Cllr Alderson to clarify the true cost of car parking in Ely. *Cllr Alderson gave some brief details but said he would expand on costs at next meeting.*
1084. Correspondence for Circulation/Consideration (see Appendix 1 for correspondence received)
- CCC - Mark Lloyd, Clerk to the Cambridgeshire Lieutenancy - *HM Queen's Diamond Jubilee Picnic at Burghley House, Stamford, Wednesday 13 June 2012 (nominations).* The Clerk was to contact those nominated to check on their availability and whether they would like to attend. Nominations were put forward for Eric Day, Emma Fletcher, John Norris, David Greenfield and Kate Child.
 - CCC-Passenger Transport – *Bus Subsidies, what you might like to know.* Noted. Details sent to Crier.
 - CCC – Mark Lloyd – *Integrated Plan 2012-13 – Message for Town and Parish Councils.* This was noted.
 - ECDC – *A Community Land Trust for Your Village:* The Clerk reported; *“A Community Land Trust is a non-profit, community-based organisation run by volunteers that develops housing (or other assets) at permanently affordable levels for long-term community benefit. For affordable housing, CLTs can offer an alternative to traditional Housing Association schemes, and enable a local community to have continuing influence over the allocation and management of homes.”* Due to the previous consultations through Cambridgeshire ACRE and ECDC's 'Village Vision' it was agreed not to take this forward at this time.

1085. Matters Arising from Previous Minutes (for information only):
Min.ref.1069: Fairview Grove parking: GW referred to comments made when the problem was first raised. He said that Mr Lewinski although not directly affected by the parking problem acted as a concerned resident. DA felt the Parish Council had acted as it should. PH asked if any response had been received from Sanctuary Hereward. The Clerk confirmed this was pending and that she would follow up.
1086. National Trust Consultation – Connecting extensive grazing areas at Wicken Fen, Harrisons Drove:
 Summary: *“In order to expand the grazing range of our animals the National Trust would like to link together existing grazing areas on Adventurer’s Fen and Harrison’s Farm either side of Harrison’s Drove The eastern part of Harrison’s Drove is a public highway and the western part is a public bridleway. The Wicken Team would now like to gather comments form local communities, different users and local stakeholders on the range of potential crossings that are presently being considered. These crossing ideas have been developed over the last 12 months by NT staff taking guidance and ideas from our User Group and key stakeholders.”*
 Following discussion it was agreed to send a reply to the National Trust expressing concerns about the option to use cattle grids. GW read out to the meeting a draft reply. This was agreed.
Proposed: Peter Hart. Seconded: Geoffrey Woollard. JC did not take part in discussions and abstained. Cllr Alderson asked for a copy of the reply.
1087. Annual Village Assembly – date & agenda:
 There was discussion on the timing and format for this meeting. The Clerk was to check on the time frame for such a meeting and email Parish Councillors. For this year it was agreed to keep the same format and hold the meeting on Wednesday, 23rd May, starting at 7.30pm. A more informal approach was to be considered for next year’s meeting.
1088. Accounts for Approval including:
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| <i>Payments</i> | |
| a) Karen King – Clerk’s salary | £268-80 |
| b) Inland Revenue – Clerk’s tax | £ 67-20 |
| c) K H Services – grasscutting services | <u>£350-85</u> |
| | <u>Total £686-85</u> |
- The above payments were agreed. *Proposed: Peter Hart. Seconded: Geoffrey Woollard. All agreed.*
 Transfer of £500 was agreed. *Proposed: Peter Hart. Seconded: David Almond. All agreed.*
- Receipts:*
- | | |
|---|-----------------------|
| Southgates F.S. – burial (Crawshaw-Plot 307) | £ 47-00 |
| Alastair Lee – allotment rent | £ 35-00 |
| Ivett & Reed – added inscription (Symonds-Plot 329) | £ 15-00 |
| Co-op F.S. – burial (Warren-double fee-Plot 294) | £ 94-00 |
| Phillip Blundell – allotment rent | <u>£ 5-00</u> |
| | <u>Total: £196-00</u> |
1089. Clerk’s Report:
Allotments: Request to rent an allotment received from Mr Mark Hewitt. Clerk to ask AC to meet with Mr Hewitt and mark out new plot.
1090. Parish Councillors’ Reports:
 GW confirmed that he was moving to Soham but that it was his intention to carry on as member of the Parish Council until 2015.

The meeting closed at 9pm

1091. Open Question Time:

- Alastair Everitt asked if the Parish Council would be considering the issue of prayers before meetings.
- David Greenfield said he supported the idea of a more informal approach to the Annual Village Assembly where all groups and organisations in the village could come together. Alastair Everitt agreed suggesting that refreshments might be provided.
- David Greenfield said he was pleased that Geoffrey Woollard was continuing as Parish Councillor for Swaffham Prior following his move to Soham. Everyone agreed.
- Michael Limb asked for further detail on the possible changes to street lighting in the village.

Appendix 1:**CCC**

Mark Lloyd, Clerk to the Lieutenancy – HM Queen’s Diamond Jubilee Picnic at Burghley House, Stamford – invitation to nominate two people from Parish to attend.

Anna Furse – Economy, Transport & Environment – Who’s who

Passenger Transport – Bus Services, what you might like to know

CCC – Lloyd Mark – Integrated Plan 2012-13 – Message for Town and Parish Councils

ECDC

Chairman’s Weekly Highlights

Julie Cornwell – NHP Newsletter & poster

Rachel Doyle – changes to waste & recycling services for bank holidays

Sarah Ratcliffe – request for photo’s of village

ECDC – A Community Land Trust for Your Village

CAPALC – advantages of membership

Moore Stephens – Annual Audit Return

RoSPA – confirmation of annual inspection of play area during April

Woodcraft UK – memorial benches

Mr P Blundell – allotment agreement

Mr Hewitt – allotment request

Wildlife Trust - magazines