

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 8th March 2012 7.30pm in the Village Hall.**

Present: Mr John Covill-Chairman (JC), Mr Peter Hart-Vice-Chairman(PH), Mr David Almond(DA), Mr Andrew Camps(AC), Mr Eric Day(ED), Mrs Sandra Gynn(SG), Mr. Steve Kent-Phillips(SKP) & Mr Geoffrey Woollard(GW) plus three members of the public.

1061. In Attendance:
 CCC - Cllr David Brown
 ECDC - Cllr Allen Alderson
 Helen Randall, East Cambridgeshire Development Officer – Care Network, Cambridgeshire.
 Karen King - Clerk
1062. Apologies for Absence:
 Paul Latchford - *conflicting commitment*
1063. Members' Declaration of Interest for Items on the Agenda:
 None.
1064. Public Participation:
 No comments.
1065. Presentation on transport for older and isolated people in the Swaffhams by Helen Randall, East Cambridgeshire Development Officer – Care Network Cambridgeshire:
 Helen gave an outline of how the Charity started with a successful transport scheme at Comberton and progressed to “Good Neighbourhood Schemes”. She explained that as a Charity they offer help to groups wishing to set up schemes and advice on matters such as funding, CRB checks, insurance, etc. They also help advise on schemes such as Lunch Clubs and Book Cafés. Helen showed the meeting leaflets for a new scheme “Help at Home” and asked everyone to promote this. Volunteers are needed for all the schemes and support would be given where needed for any new community scheme.
 GW said he was convinced a community car scheme was needed and everyone agreed. There followed general discussion on what would be involved.
 The Clerk told the meeting that Janet Wilmott, who was currently looking into the possibility of setting up a community car scheme, was unable to come to the meeting but would make contact with Helen to discuss further. Helen read Janet’s report in the Crier and took a note of her contact details.
1066. Approve and Sign Minutes of Parish Council Meeting – 9th February 2012:
 Subject to minor typing errors, the minutes were approved and signed as a correct record.
Proposed: Geoffrey Woollard. Seconded: Peter Hart. All agreed.
1067. Reports:
CCC Matters – Cllr David Brown reported to the meeting - A copy of Cllr Brown’s report was circulated prior to meeting.
- As reported in January the Integrated Plan for the next 4 years was the main item discussed at Full Council in February. Following a 5 hour debate the proposed plan was passed by a majority vote. The plan, including the programme for capital investment will come into effect from April 2012.
 For the villages in Burwell Ward this means our council tax for 2012/13 for a Band D property will be:
- | | |
|------------------|------------|
| Burwell | £1,498.35 |
| Reach | £1,501.23 |
| Swaffham Bulbeck | £1,496.28 |
| Swaffham Prior | £1, 493.67 |

Min.ref.1067(February meeting). Cllr Brown replied to the questions raised about the refusal to use funds available from the Government and the subsequent rise in Council Tax.

ECDC Matters - Cllr Allen Alderson reported to the meeting.

- In Cambridgeshire in 2009 there were approximately 95,500 people aged 65 and over (almost 16% of residents). CCC together with District & City Councils is committed to work together to address the issues faced by an ageing society.
- Seminar on the East Cambs Local Plan. Local Plan will set out the strategy for the future development of the District up to the year 2031 consisting of two key parts;
 - strategic vision and policies – setting out how much the District will grow, how growth will be distributed and what infrastructure and facilities will need to be delivered. It will also include more detailed policies relating to protection/enhancement of the environment and the quality of people’s lives, which can be used when assessing planning applications.
 - village/town visions – setting out how each settlement will change/improve over the next 20 years, including the identification of sites for housing, employment, infrastructure and other uses.
- Min.ref.1067(February meeting). In reply to questions raised, Cllr Alderson read out a letter from Cllr Peter Moakes to explain some of the reasoning behind the Council’s decision not to take the funds available from the Government.

Cllr Alderson left the meeting at 8.25pm

1068. Correspondence for Circulation/Consideration (see Appendix 1 for correspondence received)
The Clerk reported on general items of correspondence.

1069. Matters Arising from Previous Minutes (for information only):

- *Min.ref.1052:* The Clerk reported on;
 - An email received from Mark Lewinski in reply to PC letter dated the 20/2/12. ML noted the comments from CCC on the parking issue and asked that the Parish Council follow up on its letter.
 - A reply was received from Mervyn Woolnough of 5 Fairview Grove confirming that his family had been parking on the grass since first moving into the property, more than 30 years ago. They had asked Hereward Housing in the past to install a driveway to their property but with no success. Other car users parked on the grass – visitors to the windmill and other Fairview Grove residents. *It was suggested that the Clerk contact Sanctuary Hereward in support of the possibility of installing a driveway/parking place to Mr & Mrs Woolnough’s house.*
- *Min.ref.1054 – allotments:* The Clerk confirmed receipt of signed agreement and payment from Alastair Lee.

Cllr Brown left the meeting at 8.35pm

1070: Consideration of Planning Application for the Bungalow, Upware Road, Upware – replacement dwelling, along with associated parking and all other necessary site works:
There were no objections or comments.

1071: Consideration of Donation towards cost of New Fencing on School/Village Hall boundary:
SKP confirmed that he had attended a meeting to discuss the work and quotes received. The work included replacement of the ‘picket’ fence from the road to gate, replacement of gate and repair to small hole in fence at the back boundary. The School asked three contractors to quote;

- Huntree Fencing Ltd (*agreed contractor*)
- P Woods Construction Ltd
- Mead Construction (Cambridge) Ltd

 SKP suggested a donation of £500 towards the work. The School and VHMC were also to contribute to the costs. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard.*

SKP told meeting that a branch needed to be removed from a tree near the gate and he proposed that the PC go halves on the cost incurred. It was suggested that the Tree Officer may need to inspect before any work could be carried out and also that quotes for the work should be obtained. SKP was to speak with the School and report to next meeting on costs, etc.

1072: Consideration of Donation to the Swaffham Crier:

A donation of £100 was agreed. *Proposed: Geoffrey Woollard. Seconded: Steve Kent-Phillips. All agreed.*

1073: Consideration of Additional Footpaths for Parish:

The Clerk reported an email received from Jonathan Cook expressing his and others support for the idea of creating new footpaths for the village. One suggestion was a footpath linking Barston Drove with Station Road. PH said that other circular routes had also been suggested and explained that if there was sufficient support for a new footpath, the next step would be, in partnership with CCC, to approach landowners to gain their support. It was accepted that this would take time to develop and would be an ongoing project.

1074. Accounts for Approval including:

Payments

a) Karen King – Clerk's salary	£ 331-20
b) Inland Revenue – Clerk's tax	£ 82-80
c) SP School – contribution towards new fencing	£ 500-00
d) Swaffham Crier – donation	£ 100-00
<u>Total</u>	<u>£ 1,014-00</u>

The above payments were agreed. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard. All agreed.*

Transfer of £1,000 was agreed. *Proposed: Steve Kent-Phillips. Seconded: Peter Hart. All agreed.*

Receipts:

Southgates F.S. (burial-plot 871–Day) £47-00

1075. Clerk's Report:

- *Hire charges for VH meeting room:* Booking period was listed as 7.30–10.30pm. *Following discussion it was suggested that this should be changed to 7.30-10.00pm.*
- Planning Approval received for 6 High Street.

1076. Parish Councillors' Reports:

- SKP reported that the damage to the verge on Station Road was mainly caused by one of CCC's highway maintenance teams and they would be returning once the weather had improved to put right. PH asked about the repairs to the footpath on Station Road and SKP said this was still to be carried out.
- SKP reported the road damage on Green Head Road to Paul Butcher of CCC Highways. This was to be repaired once the weather improves.
- DA confirmed further dumping of vegetation on Cage Hill asking that a courteous letter be sent to residents asking for their assistance. *Following discussion it was suggested that, in the first instance, the Clerk adds a general note in the Crier.*
- DA told the meeting that there had been some workshop activity at one of the garages on Green Head Road. ECDC informed.
- JC told the meeting about the National Trust Consultation - connecting extensive grazing areas at Wicken Fen, Harrisons Drove with its reference to the use of cattle grids. *To be discussed further at April meeting.*

The meeting closed at 9.15pm

1077. Open Question Time:

- Alastair Everitt asked if the replacement street lighting proposed by CCC could be an item for discussion at the Annual Village Assembly.
- David Greenfield expressed his disappointment that a letter was not to be sent to residents on Cage Hill about the dumping of vegetation.
- Michael Limb asked for clarification on ownership of fencing between School and VHMC and whether the PC had previously donated to the Swaffham Crier.

Appendix 1:**CCC**

Ann Barnes – *Cambridgeshire & Peterborough Minerals and Waste Plan and the RECAP Waste Management Design Guide.*

Amanda Warburton - *Cambridgeshire Older Peoples' Newsletter*

Joanne Smith – *Parish Clerk information on the launch of Buy With Confidence - Trading Standards Approved*

Amanda Warburton - *Raising Awareness of Adult Abuse in Community Groups*

Passenger Transport - *Subsidised Bus Services Review*

ECDC

Chairman's Weekly Highlights

Darren Hughes – *update recycling/refuse collections*

Sarah Ratcliffe – *East Cambridgeshire Local Plan – consultation on strategic issues*

Planning

Planning Approval – 6 High Street

Planning Application – The Bungalow, Upware Road – *replacement dwelling, along with associated parking and all other necessary site works.*

General

Information Commissioners' Office – *confirmation of renewal*

Alastair Lee – *signed allotment agreement/payment*

Email from Mark Lewinski – *Fairview Grove*

Mr & Mrs Woolnough – *Fairview Grove*

School – *newsletter*

Cambridgeshire ACRE – *News Digest*