

**Minutes of Swaffham Prior Parish Council Meeting held on
Thursday, 9th June 2011 7.30pm in the Village Hall.**

Present: Mr John Covill (Chairman), Mr Andrew Camps, Mr Eric Day, Mr Peter Hart (Vice-Chairman), Mr Steve Kent-Phillips, Mr P Latchford & Mr G Woollard plus 5 members of the public.

915. In Attendance:

Cllr David Brown – CCC
Cllr Allen Alderson – ECDC
Katie Child – ECDC
Abigail Taylor - ECDC
Karen King - Clerk

916. Apologies for Absence:

Mr David Almond (*work commitments*)
Mrs Sandra Gynn (*work commitments*)

917. Members' Declaration of Interest for Items on the Agenda:

None.

918. Public Participation:

Review of East Cambs Core Strategy – 'Village Vision' Questionnaire: Members of the public addressed the meeting. Alastair Everitt said he felt it was good that ECDC were consulting with the Parish Council. He asked why there was concern about the option of land adjacent/west of 75 High Street. *In reply he was told that this area is already in use as private allotments and used by the Scouts and they had done a great deal of work to make this into a useful site for their activities included the building of a shelter.*

Alastair Everitt also asked if the timescales were those of ECDC or the Government.

'Housing Needs' Survey by Cambridgeshire ACRE: Michael Phillips reiterated on his views given at the Annual Village Assembly about the recently circulated survey. He considered that it did not take into account the lack of facilities, supply and demand for affordable housing referring to there having been no demographic survey beforehand and asked the question how many of the current affordable houses in the village were occupied by village people.

In reply;

Geoffrey Woollard suggested that the 'Housing Needs' Survey by Cambridgeshire ACRE was particular to the future affordable housing needs in the village and the ECDC 'Village Vision' questionnaire was about the future of the village as a whole with the two being completely different processes.

John Covill explained that the Parish Council had concerns about some of the questions in the ECDC questionnaire and had Katie Child and Abigail Taylor had been made aware of these at recent meetings.

General item – Petanque Boules: Roger Conan informed the meeting that he had received a request from a resident keen to start up this game and suggested a 'course' in the Village Hall Car Park. *He was asked to write with full details for the Parish Council's consideration at a future meeting.*

919. Review of East Cambs Core Strategy – Katie Child, Principal Forward Planning Officer and Abigail Taylor, Forward Planning Officer, will be attending meeting to further discuss the 'Issues & Options Questionnaire'

Katie Child replied to questions raised by members of the public under 'Public Participation'.

- Partnership – very important to work with Parish Council and involves trust on both sides.

- Setting of timescales-ECDC or Government. The timescale for the questionnaire was set by ECDC and was discussed with the Parish Council.
- Sites – to be discussed further with Parish Council.
- Affordable Housing – there is some need and the ‘Housing Needs Survey’ by Cambridgeshire ACRE would hopefully show this.

Paul Latchford spoke of his concerns about increased traffic should any further development be allowed. *Katie Child replied that this would be taken into account.*

Katie Child took the meeting through the questionnaire and agreed its format with Parish Councillors.

It was suggested that Parish Council support or otherwise regarding specific sites for possible development be recorded in the questionnaire. Katie Child agreed and there followed a series of votes as follows:

- Land off Rogers Road – the Parish Council strongly supports.
- Land north-east of 27 Lower End – the Parish Council supports.
- Land west of 75 High Street – the Parish Council does not support.
- Land adjacent 75 High Street – the Parish Council does not support.
- Land east of Goodwin Farm, Heath Road – the Parish Council supports.
- Land north of 49 Lower End – the Parish Council does not support.

There followed discussion about the publicity and distribution of the questionnaire (ECDC’s website, posters, drop box, distributed by Parish Councillors).

It was agreed to adopt the questionnaire. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard.*

Geoffrey Woollard proposed a vote of thanks to Katie Child and Abigail Taylor for their efforts to involve the Parish Council in the process of adapting the questionnaire. *Proposed: Geoffrey Woollard. Seconded: Paul Latchford.*

920. Approve and Sign Minutes of Annual Parish Council Meeting – 12th May 2011:

The minutes were agreed and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded: Peter Hart.*

921. Approve and Sign Minutes of Parish Council Meeting – 12th May 2011:

The Minutes were agreed and signed as a correct record. *Proposed: Geoffrey Woollard. Seconded Peter Hart.*

922. Reports:

CCC Matters – Cllr David Brown reported to the meeting:

- Both before and after the Annual Council meeting on 17 May, where I was officially confirmed as Lead Member for Children and Young People, May has been dominated by meetings to allow me to get to grips with my new role. I have had numerous individual briefings with senior staff on my new responsibilities and I am relishing the challenge.
- My first meeting of Cabinet was on 24 May, where I introduced 2 papers. The first regarded amendments to the current policy for home to school transport for those individuals with statements of Special Educational Needs and the second to inform Cabinet of the results of an unannounced visit by OFSTED to the Children’s Social Care assessment team.
- With the new cabinet settling in to our roles there has also been a number of informal cabinet meetings as well as more formal meetings of the cabinet with the senior management team as well as a number of training events.
- On the more social side, I had the privilege of joining the Mayor of Cambridge’s procession to distribute coins at Reach Fair on May Bank Holiday Monday.

ECDC Matters: (Cllr Allen Alderson reported to the meeting).

- *May Elections:* The Conservatives continue as the controlling group with an increased majority comprising many new members. The new Chairman is Cllr Tony Parramint, member for Soham with Richard Hobbs, an Ely member, as Vice Chairman. The new Council Leader is Peter Moekes, member for Sutton.
- *Committees:* Asked to sit on the following:
Licensing
Development and Transport
East Cambridgeshire Traffic Management Area Joint Committee which also comprises County Councils
- We shall continue with the weekly black sack collection.
- Further opportunities to build affordable housing to be explored.
- *Newmarket Waste Site:* Meetings are ongoing to find a way to keep this site open. Next meeting scheduled for 14th June.
- *Litter bins at Coopers Green and Bus Shelter:* The condition and emptying of these bins was followed up. Coopers Green to have a new bin and bus shelter to have new standing bin with the wall one being removed.

923. Correspondence for Circulation/Consideration (see Appendix 1 for correspondence received)
CCC–Application for Civil Parking Enforcement Powers – East & South Cambridgeshire. *Noted.*
CCC – Library Service - Opening Hours Consultation. *Noted.*

Cllrs David Brown and Allen Alderson left the meeting at 9.20pm.

924. Matters Arising from Previous Minutes (for information only):
There were no matters arising.

925. Consideration of Planning Application for Swaffham Prior House, 86 High Street – photo-voltaic array comprising 5No runs of panels each measuring 25-30 metres x 3.5 metres. Ref: 11/00439/FUL.
There were no objections or comments.

926. Annual Inspection of Play Area by RoSPA – review of report received (Min.ref.909):
Kim Sheldrick provided a quotation in the sum of £245 plus VAT for the repairs to the picnic shelter at the play area. This was agreed. *Proposed: Steve Kent-Phillips. Seconded: Geoffrey Woollard.* The Clerk was to check with Kim that the additional bracing would be adequate to take the weight of children climbing on the roof. Steve Kent-Phillips said that painting was not needed.

927. Accounts for Approval including:

Payments

a) Karen King – Clerk's salary	£ 384-00
b) Inland Revenue – Clerk's tax	£ 96-00
c) Viking Direct – computer supplies	£ 42-46
d) K H Services – grasscutting	£ 340-85
e) Kim Sheldrick Building Services–repair works to noticeboard and Pound wall	£ 732-00
f) ECDC – uncontested Election costs	£ 100-00
<u>Total</u>	<u>£1,695-31</u>

The above payments were agreed. *Proposed: Steve Kent-Phillips. Seconded: Peter Hart.*
Transfer of £1,700 was agreed. *Proposed: Peter Hart. Seconded: Steve Kent-Phillips..*

Receipts:

Bus.Acc:

Bank interest (7/3-5/6/11) £3.10

928. Clerk's Report:

BTFC – following concerns raised at the Annual Village Assembly about parking at the Recreation Ground, BTFC confirmed that they were intending to extend the car park over the summer to create more spaces within the Football Ground.

929. Parish Councillors' Reports:

There were no reports.

The meeting closed at 9.50pm

930. Open Question Time:

No questions

Appendix 1:

CCC

Richard Preston, Application for Civil Parking Enforcement Powers – *East & South Cambridgeshire*

Jo Lansberry – *Cambridgeshire & Peterborough Minerals and Waste Plan*

Christine May – *Library Service Review – Opening Hours Consultation*

ECDC

Chairman – Weekly Highlights

Lynne Smart – *details of new Chairman, Vice-Chairman, etc.*

Julie Cornwell – *East Cambs Strategic Partnership Newsletter*

General

National Trust – *Wicken Fen Cycle Hire*

Cambridgeshire ACRE – *News Digest*