

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on the debit side.

Name of smaller authority:

SWAFFHAM PRIOR PARISH COUNCIL

County area (local councils and parish meetings only):

EAST CAMBRIDGESHIRE

### Financial year ending 31 March 20xx

Prepared by (Name and Role):

STEVE KENT-PHILLIPS, TREASURER

Date:

24 MAY 2024

		£	£
<b>Balance per bank statements as at 31/3/24</b>			
Current Account	BARCLAYS	958.42	
Savings Account	BARCLAYS	14,229.29	
Building Society Account	MANCHESTER BS	26,029.56	
			41,217.27
Petty cash float	NONE		0.00
Less: any unpresented cheques as at 31/3/24	NONE		-
Add: any un-banked cash as at 31/3/24	NONE	-	
			-
<b>Net balances as at 31/3/24 (Box 8)</b>			<b>41,217.27</b>