

Bank reconciliation

Name of smaller body: SWAFFHAM PRIOR PARISH COUNCIL

Financial year ending 31 March 2016

Prepared by Paul Catling - Clerk & RFO

Date 26 April 2016

Balance per bank statements as at 31 March 2016:	£	£
Current account	3,001.31	
Savings account	30,647.30	
N S & I account	19,047.27	
	<hr/>	52,695.88
Petty cash float		0.00
Less: any un-presented cheques at 31 March 2016		
Cheque number 101741	(35.00)	
101742	(34.92)	
101743	(376.70)	
	<hr/>	(446.62)
Add: any un-banked cash at 31 March 2016		
None	0.00	0.00
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Net balances as at 31 March 2016 (Box 8)		<hr/> 52,249.26

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)	39,184.98
Add: Receipts in the year	25,577.60
Less: Payments in the year	<u>(12,513.32)</u>
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Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)	<hr/> 52,249.26